



Reference documents:

The Higher Education Law no. 199/2023, as subsequently amended and supplemented

Order of the Minister of National Education no. 3691/2024 on the approval of the Framework Methodology for the organization and conduct of graduation, bachelor's/diploma and dissertation exams;

Emergency Ordinance no. 41/2016 regarding the establishment of simplification measures at the level of the central public administration and for the modification and completion of some normative acts

Charter of the "George Emil Palade" University of Medicine, Pharmacy, Sciences and Technology of Targu Mures

Regulation for the organisation and conduct of graduation, diploma, and dissertation examinations within G. E. Palade UMPHST of Târgu Mureș

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Chapter I. General provisions

Art. 1.

The final exams in higher education include:

- a) graduation exam, for the short-term university study cycle;
- b) bachelor's degree exam, for the bachelor's degree cycle or diploma exam for education in the field of engineering sciences;
- c) dissertation exam, for the cycle of master's degrees/for university studies offered combined with bachelor's and master's degrees - in the case of regulated professions;

The graduation exams are organized and conducted on the basis of of this regulation, for each cycle of studies, approved by the university senate and published on the website of the "George Emil Palade" University of Medicine, Pharmacy, Sciences and Technology of Târgu Mureș (G.E. Palade UMPHST Târgu Mureș).

Art. 2.

- (1) The participation of students at the final exam is conditioned by passing all exams in all years of study.
- (2) Candidates for the graduation exam present upon registration a certificate of language proficiency in a language of wide international circulation (English, French, German, Italian, Spanish) which can be issued by the University or by another specialized institution, national or international, recognized by the University. Exceptions are students from study programs taught in English or who specialize in a foreign language of international circulation.
- (3) Graduates of previous promotions can register for the graduation exams in the sessions scheduled for the current promotion.
- (4) The exam file includes documents certifying the conformity with the original by the person who has designated attributions in this regard.

Art. 3.

- (1) The final exams can usually be organized in two sessions: one in the current academic year (July-September) and one session in February of the following academic year, according to the annual calendar established by the University management and published by posting at the Dean's Offices of the Faculties at least 4 months before the date of the graduation exam.
- (2) For exceptional, well-documented situations, the Administrative Board may approve the extension of the period of taking the bachelor's/diploma exam, according to the same methodology described in this regulation.

Art. 4.

- (1) For a university study program, the graduation exam is organized and held under the same conditions for all graduates, within G.E. Palade UMPHST Târgu Mureș (including the Hamburg Campus Program and in the extensions of G.E. Palade UMPHST Târgu Mureș), regardless of the form of education completed or the graduated higher education institution.
- (2) The faculty councils may provide certain specifications for the faculties, regarding the practical exam or the writing/defense of the final thesis.
- (3) By exception to the provisions of para. (1), for special situations, thoroughly motivated, G.E. Palade UMPHST Târgu Mureș may hold the final exams in the locations which belongs to the higher education institution from which the



candidates come, based on a protocol concluded between the two institutions, only with the approval of the Ministry of Education.

Art. 5.

(1) The examination committees for the completion of studies are established on study programs/specializations, by decision of the Rector of the University, at the proposal of the Dean/Program Coordinators of the Hamburg Campus and with the approval of the Administrative Board.

(2) The Dean's Offices/Program Coordinators in Hamburg Campus coordinates the organization and conduct of the graduation exam.

(3) The commissions for the completion of studies are:

- a) the commissions of specialists of the written test (president, members and a secretary);
- b) practical test commissions (president, minimum two members, one secretary and two alternate members);
- c) the committees for the defense of the bachelor's/graduation/dissertation works (president, two members, one secretary and two alternate members);
- d) the commissions for the analysis and settlement of appeals (president, two members, one secretary and two alternate members).

(4) The composition of the commissions is public, is posted on the websites of each faculty/program on the Hamburg Campus.

(5) The written tests are carried out with the participation of supervisory commissions appointed by the Dean/coordinators of the Program on the Hamburg Campus.

(6) For the commissions provided for in para. (3) The President of the Commission must have the university professor or associate professor teaching degree. The secretary of the committees does not have the right to vote or to mark the candidates.

(7) The members of the commission for the completion of studies, must have the scientific title of doctor and the university teaching degree of head of university works/university lecturer, associate professor or university professor. The supervisory committees may include teaching staff (university assistant; university lecturer; associate professor; university professor), doctoral students, research staff (research assistant; scientific researcher; scientific researcher grade III; scientific researcher grade II; scientific researcher grade I) or auxiliary teaching staff.

(8) The members of the examination commissions and of the commissions for the analysis and settlement of appeals may not be with those examined or among themselves in the relationship of spouses, relatives and relatives up to and including the third degree, according to the law.

(9) The examination commissions bear full responsibility for the organization and conduct of the final exams.

Art. 6. The provisions of this Regulation shall apply similarly to:

- a) dual higher education;
- b) university education organized on the basis of Law no. 288/2004 on the organization of university studies, with subsequent amendments and completions, respectively of the Higher Education Law no. 199/2023, with subsequent amendments and completions.

CHAPTER II. Organization and conduct of the graduation exam

Art. 7. The short-term university study programs organized on the basis of the Higher Education Law no. 199/2023, with subsequent amendments and completions, shall finished with a graduation exam according to the



provisions of art. 36 para. (1) letter a) of the Higher Education Law no. 199/2023, with subsequent amendments and completions.

Art. 8. May take the graduation exam graduates of existing accredited or provisionally authorized study programs, liquidated, within the short cycle of university studies organized on the basis of the Higher Education Law no. 199/2023, with subsequent amendments and completions.

Art. 9. UMPHST G.E. Palade Târgu Mureș organizes and conducts graduation exams for:

- a) graduates of accredited short-term university study programs;
- b) graduates of short-term university study programs authorized to operate provisionally, for which they have, in the same field of undergraduate studies, another short-term university study program or another accredited bachelor's degree program;
- c) graduates of short-term university study programs organized on the basis of the Higher Education Law no. 199/2023, with subsequent amendments and completions, from other higher education institutions;
- d) graduates of short-term university study programs, organized on the basis of the Higher Education Law no. 199/2023, with subsequent amendments and completions, which no longer operate at national level, if they had the respective accredited study program.

Art. 10. The graduates of G.E. Palade UMPHST Târgu Mureș can register and take the graduation exam at another accredited higher education institution, with the approval of the university Senates of the two higher education institutions, after the approval of the Administrative board only if G.E. Palade UMPHST Târgu Mureș does not have the right to take the graduation exam for the respective program.

Art. 11.

- (1) The graduation exam consists of the following tests:
 - a) the test for the evaluation of fundamental and specialized knowledge - written or oral;
 - b) practical test - depending on the specifics of the study program (where applicable);
 - c) test and defense of the graduation thesis.
- (2) The practical test verifies the practical skills and competences specific to the field of graduation, where applicable.
- (3) The public defense of the graduation thesis consists in the evaluation of the graduation thesis presented by the candidate in accordance with the provisions contained in the annexes of this regulation.
- (4) The presentation and defense of the graduation thesis is public.

Art. 12.

- (1) The passing average of the graduation exam must be at least 6.00.
- (2) The passing grade for each test of the graduation exam must be at least 5.00, regardless of the number of tests.
- (3) The average of the test(s), calculated as the arithmetic average of the marks awarded exclusively by the members of the examination committee, is determined with two decimals, without rounding.
- (4) The average of the graduation exam is calculated with two decimals, without rounding, exclusively based on the average of the test/tests.
- (5) Failure of passing a test of the graduation exam allows access to the other tests in the respective session, and the unpassed test can be taken in a subsequent session, with the recognition of the grades obtained in the previous session. At the candidate's request a test passed in a previous session of the graduation exam at the same organizing institution may be recognized by the dean of the faculty, depending on the concrete conditions of the exam.
- (6) Obtaining an average of less than 6.00 (six) at the graduation exam implies the need to repeat the full completion exam in a subsequent session.



(7) The repetition of an unpassed test or of the entire exam can be done no more than three times within 5 years from the date of graduation.

(8) The repetition of a test or the graduation exam is subject to registration and payment of the fees established by the University management.

(9) The composition of the commissions for graduation exams and of the commissions for solving appeals, as well as the number of their members shall not change during the final exams.

(10) The deliberation of the commissions on the establishment of the results of the graduation exam is not public.

(11) The results of each test are communicated by posting, within 48 hours from the date of its defense, on the bulletin board of the organizing faculty and on the website of the higher education institution.

CHAPTER III. Organization and conduct of the bachelor's/diploma exam

Art. 13. The bachelor's degree programs are completed with a bachelor's degree exam for the bachelor's degree cycle or with a diploma exam for the bachelor's degree in the field of engineering sciences.

Art. 14. Graduates of existing or authorized bachelor's degree programs to operate provisionally or have entered into liquidation can take the bachelor's degree exam;

Art. 15.

- (1) G.E. Palade UMPHST Târgu Mureș organizes and conducts bachelor/diploma exams for:
- a) graduates of accredited bachelor's degree programs, according the law;
 - b) graduates of bachelor's degree programs authorized to operate provisionally, for which they have, in the same field of bachelor's degree, accredited bachelor's degree programs;
 - c) graduates of bachelor's degree programs from other higher education institutions;
 - d) graduates of bachelor's degree study programs authorized to operate provisionally, if within G.E. Palade UMPHST Târgu Mureș there is another accredited study program in a field similar to the study program authorized in accordance with the order on the approval of the nomenclature of study programs with a similar profile;
 - e) graduates of bachelor's degree programs, organized according the Higher Education Law no. 199/2023, with subsequent amendments and completions, which no longer operate at national level, if they had the respective accredited study program.

(2) In exceptional situations, thoroughly argued, UMPHST G.E. Palade Târgu Mureș may organize university graduation exams for specializations authorized to operate provisionally unique in the field of bachelor's degree within UMPHST G.E. Palade Târgu Mureș, with the approval of the Romanian Agency for Quality Assurance in Higher Education.

Art. 16. The graduates of UMPHST G.E. Palade Târgu Mureș can register and take the bachelor's/diploma exam at another accredited higher education institution, with the approval of the university senates of the two higher education institutions, after the favorable opinion of the administrative boards only if UMPHST G.E. Palade Târgu Mureș does not have the right to take the graduation exam for the respective program.

Art. 17.

- 1) The bachelor's/diploma exam consists of the following tests:
 - a. the test for the evaluation of fundamental and specialized knowledge – the written test;
 - b. the test for the defense of the bachelor's thesis/diploma project.

Starting with the class of 2026, the bachelor's/diploma thesis will have the structure of an article or a project, depending on the specifics of each faculty.



2) For the medical-pharmaceutical field study programs, the written test of the license exam consists of a national component and/or, as the case may be, a specific component. The national component consists of a written test from the theme and bibliography announced by the Organizing Committee, made up of specialists appointed by the management of accredited universities of medicine and pharmacy.

The practical test verifies the practical skills and competences specific to the field of graduation, where applicable.

3) The public defense of the graduation thesis (bachelor's degree/diploma) is made by the candidate in accordance with the provisions contained in the annexes of the regulation.

4) The tests mentioned in para. (1) for the bachelor's/diploma exam shall be held in the presence, in the same place and at the same time, of the examination commission(s) specific to each test and of the examinee

5) The defense of the bachelor's/diploma thesis is public.

6) The topics and bibliography are published on the UMFST website at least 6 months before the exam date.

Art. 18.

(1) The passing average of the bachelor's/diploma exam must be at least 6.00.

(2) The passing grade for each component of the license exam must be at least 5.00, regardless of the number of components.

(3) The average of the component(s), calculated as the arithmetic average of the marks awarded exclusively by the members of the examination committee, is determined with two decimal places, without rounding.

(4) The average of the bachelor's/diploma exam is calculated to two decimal places, without rounding, exclusively based on the average of the components.

(5) Failure to pass a component of the bachelor's/diploma exam allows the access to the other components of the respective session, and the non-passed component can be taken in a subsequent session, with the recognition of the grades obtained in the previous session. A component passed in a previous session of the bachelor's/diploma exam at the same organizing institution may be recognized, at the candidate's request, by the dean of the faculty depending on the concrete conditions of the exam.

(6) Obtaining an average of less than 6.00 (six) at the bachelor's/diploma exam implies the need to repeat the full exam for the completion of studies, in a subsequent session.

(7) The repetition of a non-passed component or of the entire bachelor's/diploma exam can be done no more than three times within 5 years from the date of graduation, according to the exam procedure valid in the year in which the exam is repeated.

(8) The repetition of a component or of the bachelor's/diploma exam is subject to registration and payment of the fees established by the University management.

(9) The composition of the commissions for the bachelor's/diploma exams and of the commissions for solving appeals, as well as the number of their members shall not change during the final exams.

(10) The deliberation of the commissions regarding the establishment of the results of the bachelor's/diploma exam is not public.

(11) The results of each component are communicated by posting, within 48 hours from the date of its defense, on the website of UMPHST G.E. Palade Târgu Mureș, in compliance with the GDPR rules.



CHAPTER IV. Organization and conduct of the dissertation exam

Art. 19. Master's degree programs, organized on the basis of Law no. 288/2004, with subsequent amendments and completions, and of the Higher Education Law no. 199/2023, with subsequent amendments and completions, ends with a dissertation exam.

Art. 20. Graduates of UMPHST G.E. Palade Târgu Mureș can register and take the dissertation exam at another accredited higher education institution, if the followed master's degree program has the same name and is organized in the same study field with the approval of the university senates of the two higher education institutions, after the favorable opinion of the administrative of directors and if in UMPHST G.E. Palade Târgu Mureș there is no longer a dissertation exam for that program.

Art. 21.

(1) UMPHST G.E. Palade Târgu Mureș organizes and conducts dissertation exams for its graduates, from the current and previous promotions, both from the master's degree and from the postgraduate master's studies organized based on Law no. 84/1995, republished, with subsequent amendments and completions.

(2) UMFST G.E. Palade Târgu Mureș may organize a dissertation exam for graduates of other accredited higher education institutions, if it has master's degree programs with the same name and in the same field of study, under the conditions provided by its own regulations, in compliance with the legal provisions.

Art. 22.

(1) For the master's degree level, the dissertation exam consists of defending the dissertation thesis.

(2) The defense of the dissertation is public and takes place in the presence, in the same place and at the same time, of the examination committee and the examinee.

(3) The passing average of the dissertation exam must be at least 6.00.

(4) The average of the dissertation exam is calculated with two decimals, without rounding, exclusively on the basis of the grades awarded by the members of the examination committee.

(5) Obtaining an average of less than 6.00 (six) in the dissertation exam implies the need to repeat the full completion exam in a subsequent session

(6) The repetition of an unpassed test or of the entire exam can be done no more than three times within 5 years from the date of graduation.

(7) The repetition of the dissertation exam is subject to registration and payment of the fees established by the university management.

(8) The composition of the commissions for dissertation examinations and of the commissions for solving appeals, as well as the number of their members, shall not change during the final examinations.

(9) The repetition of the exam can be done no more than three times within 5 years from the date of graduation.

(10) The repetition of the dissertation exam is subject to registration and payment of the fees established by the university management.

CHAPTER V. Written or oral test of the graduation exam

Art. 23.

(1) The written test consists of an exam from the specialized theme and bibliography.



- (2) For Medicine, Dentistry, and Pharmacy degree programs:
- a) the theme of the written test will be 100% of the theme of the residency admission exam for the current year with the related bibliography;
 - b) For the specializations in English, the bibliography of the written test will be established from the international specialized literature in English used as bibliographic material during the years of study, the theme and its bibliography being published on the website of the faculty/Program on the Hamburg Campus with a minimum of 6 months before the exam;
 - c) The topic and bibliography of the written test are published on the website of the faculties/Program on the Hamburg Campus, within one month from the date of publication of the topic and bibliography for the residency entrance exam for the current year.
- (3) For 3 and 4 year study programs in the field of Health:
- a) the theme of the written test includes aspects of the specialized disciplines established at the level of the dean's offices, in accordance with the specifics of each study program;
 - b) The theme and bibliography of the written test are published on the faculty's website at least 6 months before the start of the exam.
- (4) For the Faculties of Economics and Law, Engineering and Information Technology, Sciences and Letters "Petru Maior" the theme and bibliography are proposed by the Commission of specialists and approved by the Decision of the Faculty Council, at least 6 months before the exam.

Art. 24.

- (1) The written test commission is made up of teachers, specialists in the fields of the exam topic and includes a president and a number of members corresponding to the specialized areas included in the final exam.
- (2) If the written test is conducted by grid test, the database from which the questions of the written test will be selected is developed by the Commission of specialists of the written test.
- (3) The questions developed by the Commission of specialists for the exam book will only be questions at first sight.
- (4) The exam books / grid tests are prepared no later than 24 hours before the written test and are kept in conditions that prevent unauthorized access.

Art. 25.

- 1) The written component will take place in online exam format, according to the UNIX system implemented by UMFST, or in physical format, in the case of faculty extensions.
- 2) For the written component of all study programs, the Commission of specialists of the written component develops a set of questions, different from those used for the evaluation exams at the end of the module, which will be uploaded to the online platform no later than 14 days before the date of the written exam.
- 3) The written component of the exam will contain 100 questions from the announced topic, according to the following structure:
 - a) each question has 5 answer options;
 - b) of the total number of questions:
 - i. 25% are simple complement questions (with a single correct answer) and are marked with (*); each question with a correct answer is scored with 10 points; If the candidates score more or less than one correct answer to these questions, the score is 0.
 - ii. 75% are multiple complement questions (which can have two, three or four correct answers out of five possible answers); Each question with correct answers is scored with 10 points and each correct match is



scored with $10/5 = 2$ points. If the candidate scores less than 2 or more than 4 answers to these questions, the score is 0.

4) For engineering/computer science specializations, the written component will contain 45/60 questions and is supported by 3 specialized disciplines. For each subject, the verification component will contain 15/20 questions established at the level of the Dean's Office, at the proposal of the specialized managers.

Art. 26.

(1) 3 days before the date of the written test, the distribution of graduates by rooms is displayed on the university's website, in the section allocated to the dean's offices of the faculties.

(2) Graduates will be present at the room where they were assigned at least 30 minutes before the announced time for the start of the exam.

(3) Graduates will present their valid identity document (identity card / passport).

(4) It is not allowed to enter the exam with mobile phones or other listening devices, recording, transmission, as well as with any other sources of written or electronic information. Failure to comply with these requirements entails exclusion from the exam.

(5) Graduates can request a new white grid, where the exam is not in electronic format, in case of wrong filling in the grid. In this case, it is necessary to refill all the data and the correct answers, until the exam time expires. The change of the exam grid cannot be done in the last 20 minutes before the end of the exam.

(6) The general discipline rules for participation in exams, provided by the Teaching and Professional Activity Regulations of students in the University's bachelor's and master's degrees, are also valid for the graduation exam and are completed with the provisions of this Regulation.

(7) For the violation of the rules of discipline during the exam, the provisions of the Teaching and Professional Activity Regulations of the students in the bachelor's and master's cycle of the University are applied.

Art. 27.

(1) The conduct of the written component is supervised by the Supervisory Committees established in the halls, whose composition is approved by the Dean of the Faculty / Program Coordinators of the Hamburg Campus at least 7 days before the date of the final exam.

(2) The number of members of the Supervisory Commission and the duties of these members are established by the Dean/Director, depending on the number of students in the respective room. Each Supervisory Commission shall have a Chairperson appointed.

(3) The President shall be responsible for the smooth running of the written component, in accordance with the provisions of these Rules of Procedure, in the room to which he has been assigned. It has the following attributions:

- a) verifies the identity of the candidates at the entrance to the room;
- b) organizes their distribution on the seats in the room;
- c) processes the instructions for conducting the exam;
- d) if applicable, communicates the address of the headquarters of the Bachelor's/Diploma Commission for the submission of any appeals;
- e) supervises the actual conduct of the written component, including from a disciplinary point of view;
- f) decides how to solve any technical problems that may arise during the exam;
- g) signs the documents related to these attributions.



(4) The members of the supervisory commissions shall ensure the smooth running of the written component in the room to which they have been assigned and shall perform any duties assigned to them by the chairman of the supervisory commission of which they are members, in accordance with these Regulations.

(5) The secretaries of the supervisory commissions ensures their administrative activity:

- a) verification of exam rooms;
- b) taking over and handing over the necessary materials from the Dean's Office of the Faculty of the list of students who take the exam;
- c) other duties given to them by the chairs of the committees, in accordance with these Rules of Procedure

Art. 28.

(1) The topics for the written component are automatically generated by the UNIX evaluation system, according to its own algorithm of randomization of the 10 possible answers from which the 5 answers proposed in the individual grid are selected.

(2) The duration of the written component of the bachelor's/diploma exam is 2-3 hours from the moment of its start and is established by each faculty in relation to the specifics of the field.

(3) When the time allotted to the component expires, the examination system will close automatically.

(4) The student's score will be automatically generated upon completion of the component.

Art. 29.

(1) If the written test is carried out by grid test, within 30 minutes from the end of the written test in all rooms, the Commission displays the correct grids, for the students' self-assessment. For the written test in the form of a grid test in the electronic version, the results and the correct grids will be viewed in the exam platform, directly at the end of the written test.

(2) The result of the test is communicated by posting on the website of the Dean's Offices/Program on the Hamburg Campus within 48 hours from the date of its defense.

(3) Any appeals regarding the results of the test are submitted in writing to the University Registry/Program Secretariat on the Hamburg Campus, within 24 hours from the communication/display of the results and are resolved within 48 work hours from the date of the end of the submission of appeals.

(4) The resolution of appeals is prepared by the Commission for Analysis and Resolution of Appeals within 48 working hours from the submission of appeals, and the result is final.

(5) The results obtained in the oral, sports or artistic aptitude tests cannot be contested.

CHAPTER VI.

A. Carrying out and public defend the graduation thesis – graduation, bachelor's degree/diploma, dissertation

Art. 30.

(1) Scientific coordinators of the graduation work (graduation, bachelor's degree/diploma, dissertation) can be professors of UMFST G.E. Palade Târgu Mureș, with the scientific title of PhD, starting from the degree of assistant professor to the degree of university professor or associate professors who have the scientific title of doctor. Teachers who do not meet the above conditions may be supervisors of the final thesis, under the guidance of a teacher who meets the above conditions.



(2) They can be scientific coordinators, teachers or researchers from other universities or institutions that have agreements in this regard with the University.

Art. 31.

(1) The topics of the graduation, bachelor's/diploma/dissertation works are established by each discipline/department/clinic and are sent to the dean's offices/coordinators of the Program on the Hamburg Campus within the first 30 days from the beginning of each academic year at their headquarters. The Dean's Office/Program Secretariat of the Hamburg Campus displays on its website the centralized situation with the proposed topics, by departments and disciplines, each proposed topic, and the name of scientific coordinator.

(2) Students can also propose topics for their final works of the studies to the Dean's Offices/ Program Coordinators of the Hamburg Campus, who will identify the appropriate scientific coordinator. Students can opt for a topic that belongs to some disciplines, to be studied in the last year of studies, in which case they will contact the head of the discipline in advance.

(3) The final situation with the titles of the graduation, bachelor's/diploma and master's theses that are defended in the current academic year is centralized at the level of each department and is communicated to the dean's offices by the department director in the first week from the beginning of the second semester. The centralized situation will include:

- a) Student's name and surname
- b) Study program
- c) Title of the paper
- d) Name of the scientific coordinator
- e) Name of the tutor (if applicable)
- f) The discipline in which the work is carried out.

(4) The change by the student of the topic and/or the scientific coordinator is made with the agreement of the initial scientific coordinator only until the end of the first semester of the last year of studies.

Art. 32.

(1) In writing the graduation, bachelor's/diploma or dissertation thesis, it is mandatory to comply with the General Recommendations regarding the drafting of the graduation, bachelor's/diploma or dissertation thesis, which will be established and communicated by the Council of each faculty by the beginning of the following academic year.

(2) The coordinator has the obligation not to approve the submission of a paper that does not comply with the writing requirements. If the commission finds that these conditions are not respected and the coordinator has previously evaluated the work with a grade of 10, the coordinator's grade is canceled.

(3) Depending on the line of study, the paper can be written in Romanian, Hungarian, English or French. The public presentation of the paper will be made in Romanian. Exceptions are study programs that are conducted in English.

(4) If the paper is written in Hungarian or in an international language, a 3-5 page abstract in Romanian containing the originality of the paper will be added to its submission. Exceptions are the study programs within the Hamburg Campus Program.

Art. 33.

(1) The defense of the final work of the studies is conditioned by obtaining the agreement of the scientific coordinator.

(2) The submission of the paper to the dean's offices of the faculties/secretariat of the Program on the Hamburg Campus is done at least 20 days before the written test.



(3) The papers are submitted in electronic format (pdf) according to the procedure established by the Dean's Office/Program of the Hamburg Campus. The Dean's Offices/Program of the Hamburg Campus will organize in a unitary way the creation of a repository with all submitted papers, accessible online anti-plagiarism check systems.

(4) The paper can be defended only if by the date of the test for the defense of the bachelor's thesis, the scientific coordinator has drawn up and submitted to the secretary of the evaluation committee the Report of appreciation of the work, provided in Annex 02 of these Regulations and the Anti-plagiarism Similarity Report, in accordance with the limits allowed for the similarity coefficients established by the Anti-Plagiarism Regulation of UMFST G.E. Palade Târgu Mureș.

Art. 34.

- (1) The defense of the bachelor's/diploma thesis is done through a public oral presentation, based on a material created by the graduate, in a program of presentations, according to the template (format) specific to the University, which must include the most important aspects of the work.
- (2) The time given to the presentation is a maximum of 10 minutes.
- (3) The presentation in electronic format is submitted to the secretary of the evaluation commission to which the candidate is assigned, at least 24 hours before the presentation of the paper.

Art. 35.

(1) The evaluation of the works is done by a Commission consisting of three teachers (a president and 2 members) and a secretary. The secretary is not authorized to assign grades.

(2) The members of the Evaluation Commission, with the right to grade, may be professors of the University with the scientific title of doctor, starting from the degree of lecturer to the rank of university professor.

Art. 36.

(1) The President of the Evaluation Commission coordinates the defense of the final works of the studies, leads the discussions on the work, awards grades, ensures the preparation of the catalog and is responsible for compliance with the provisions of the Regulation.

(2) The members of the Evaluation Commission may ask questions, award grades and perform any other duties established by the president, for the proper conduct of the test to support the final works.

(3) The Secretary of the Evaluation Commission shall ensure its administrative activity:

- a) verification of exam rooms;
- b) taking over from the dean's offices of the faculties/secretariat of the Program on the Hamburg Campus the final works;
- c) receiving the evaluation sheets from the scientific coordinators;
- d) taking over and handing over to the dean's offices of the faculties/program secretariat on the Hamburg Campus the evaluation sheets of the commission;
- e) taking over and verifying the students' presentation materials;
- f) handing over the works to the University Library after the defense;
- g) Other duties assigned by the chair of the committee, for the proper conduct of the final thesis defense.

Art. 37.

(1) The number of committees is determined based on the number of final thesis papers, in order to ensure the efficient conduct of the defense examination.

(2) The composition and number of committees are established by the Dean of the Faculty / the Program Coordinators at the Hamburg Campus, at least two months prior to the date of the final examination.



(3) The committees are composed so that the chair and members belong to disciplines identical or closely related to the thesis topics.

(4) The distribution of papers across committees is done in such a way as to ensure a balanced number of papers assigned to each committee.

(5) Both the composition of the committees and the assignment of students to committees and rooms shall be published on the websites of the faculty dean's offices / the Program Coordinators at the Hamburg Campus, at least three days before the date of the thesis defense.

Art. 38.

(1) The evaluation of the works is carried out individually by the president and the members of the Evaluation Commission, based on the criteria in the Commission's Evaluation Sheet, provided in Annex 03 of these Regulations.

(2) The final grade at the test for the defense of the bachelor's/diploma thesis represents the arithmetic average of the individual grades: the president's grade and the grades of the 2 members of the Evaluation Commission (from the Evaluation Sheets drawn up according to the model in Annex 03).

(3) If the scientific coordinator is also part of the commission, he does not give a grade to the works he has coordinated.

(4) The grades awarded to each student by each member of the commission as well as the final average obtained in this test will be recorded in a catalog drawn up by the secretary of the commission of the commission (Annex 04) and signed by each member and.

(5) The results obtained at the defense of the thesis cannot be contested.

(6) Each faculty/specialization may impose specific criteria related to the evaluation of the final thesis.

(7) Students who:

- a) have not presented results of the paper at scientific events as a presenting author or in papers published in abstract or in extenso;
- b) did not comply with the formatting standards of the thesis;
- c) submitted a thesis with exclusively theoretical content;
- d) did not respect the allotted presentation time and the standardized presentation format required by the university.

Starting with the class of 2026, the bachelor's/diploma thesis will have the structure of an article or a project, depending on the specifics of each faculty.

For the 6-year study programs of the Faculties of **Medicine and Dental Medicine** and for the Faculty of **Medicine in English**, the bachelor's thesis will be in format of: (1) an original *article (original research)* or (2) a *case report/case series presentation*, completed by a short literature *review*.

For the 3 and 4-year study programs of the Faculties of **Medicine and Dental Medicine**, the bachelor's thesis will take the form of: (1) an original *research* article or (2) a technical/applicative project or a qualified care plan.

For the Faculty of Pharmacy: original research article or review.

For the Faculty of Engineering and Information Technology: technical project or software/IT.

For the Faculty of Economics and Law: argumentative essay or case study (case).

For the Faculty of Sciences and Letters "Petru Maior": original article, research, review, case study or applied study.

When drafting an article, the following aspects shall be taken into account, the specific criteria of an article from a BDI journal will be taken into account, for example one of the UMFST journals for each field.



If the graduate has published an article in a BDI- or Clarivate WoS-indexed journal during their studies, as first author, the bachelor's/degree thesis is considered equivalent to that article. The thesis defense will still take place in this case, in accordance with the provisions of the present regulation.

B. Support of the practical component (starting with the class of 2027)

Art. 39.

(1) The practical component of the graduation/bachelor's/diploma exam aims to assess applied skills and professional competences in the field of specialization, to apply theoretical knowledge in real or simulated situations, relevant to the field of study.

(2) The theme of the practical component for each study program is approved by the council of each faculty and is announced on the UMFST website at least 3 months before the practical component takes place.

(3) The practical component is carried out within standardised examination stations, which have a clear set of assessment tasks and objectives, with each station assessing a specific skill or practical competence.

(4) The evaluation criteria must include, but are not limited to, the following aspects:

1) For study programs in the **medical field**:

- a) clinical and technical competences
- b) diagnostic capacity and clinical reasoning
- c) Communication and relationship with the patient
- d) Case management and decision-making
- e) compliance with medical safety and ethics rules

2) For study programs in the **pharmaceutical and chemical field**:

- a) Programme-specific competences
- b) Practical skills in the laboratory
- c) Analysis of experimental data
- d) Counseling in the field
- e) solving some calculation problems/case studies

3) For study programs in the **technical and IT field**:

- a) Testing technical skills
- b) testing diagnostic and technical problem-solving skills
- c) Working with specialized software
- d) testing the application of safety rules and management skills

4) For study programs in the **socio-human** field:

- a) Communication and interaction skills
- b) evaluation and intervention capacity
- c) counselling and facilitation activities
- d) conflict management skills

5) For study programs in the pedagogical field:

- a) teaching and lesson organization skills
- b) classroom management
- c) Evaluation and feedback
- d) communication and relationship with students, parents, colleagues

6) For study programs in the philological field:



- a) Language skills
 - b) literary analysis or translation and interpretation
 - c) Oral and written communication
 - d) teaching language or literature
- 7) For study programs in the field of **history**:
- a) Communication skills
 - b) Ability to analyze and interpret
 - c) the quality of the structuring and drafting of the historical discourse
 - d) quality of primary and secondary historical sources used
 - e) ability to correlate historical events
- 8) For study programs in the field of **economics**:
- a) Financial and accounting analysis skills
 - b) economic decision-making
 - c) Marketing & Business Strategies
 - d) Human resources and business relations management
 - e) Reflection of economic operations in the financial system Accounting
 - f) Skills in analyzing and evaluating economic processes
- 9) For study programs in the field of **legal**:
- a) Interpretation and application of the law
 - b) Legal drafting
 - c) Legal advice
 - d) argumentation and advocacy skills
 - e) analysis of a file and decision-making

(5) For other areas than those provided in points 1)-9), the specific evaluation criteria will be approved at the level of each faculty.

(6) The design of the evaluation stations, the way of evaluating practical skills, the duration and organization of the exam, the evaluation criteria and the composition of the evaluation commissions are approved by the council of each faculty at the proposal of the faculty office consisting of the dean, vice-deans and department and extension directors.

(7) The evaluation stations and evaluation criteria will be brought to the attention of students at least **6** months before the exam.

(8) The evaluation of students at the level of each station will be done by 2 teachers, based on an evaluation scale, as follows:

a) It performs the task completely and correctly without errors. Demonstrates a deep understanding and excellent application skills – maximum score 10, if the student demonstrates participation with papers as an author in scientific events in the field of the graduation profile.

b) It performs the task correctly, with small insignificant errors. Demonstrate a good understanding of the concepts - 8-9 points.

c) It accomplishes the task, but with a few minor errors that do not affect the final result - 7 points.

d) Perform the task partially or with errors affecting the final result - 5-6 points.

e) Does not perform the task or makes major errors that can have serious consequences - 1-4 points.



(9) The final grade obtained in the practical component is the average of the grades obtained at all examination stations. The grade at the practical exam cannot be appealed.

(10) If the student has obtained a grade < 5 at one of the examination stations, the final grade of the practical component becomes 4 without calculating the arithmetic average of the grades obtained at the other examination stations

(11) A teacher can participate in the examination at several stations.

Art.40. Specific aspects of the practical component of the faculties / study programs:

(1) Faculty of Engineering and Information Technology

For the study programs in the field of engineering, within the University, the practical evaluation component will be carried out in the form of an applicative evaluation of a technical or software/IT project developed by students, through which they demonstrate competences in the conception, design, implementation and operation of engineering systems. The realization and evaluation of the technical project involves:

a) Selection under the guidance of a mentor, teacher, and optionally a specialist from the industrial environment of a topic that reflects real problems in the industry;

b) The selection of the theme will be made no later than the first four weeks of the academic year of graduation;

c) Designing a detailed technical report describing the process of conceiving, designing, implementing and operating the adopted solution;

d) The presentation of the technical project will be made in front of a specialized commission that may include industry specialists;

e) The presentation will also include the realization of a practical demonstration/case study under the conditions specified by the commission;

f) The requirements for carrying out the technical project will be established by a guide at the level of each specialization;

g) The evaluation criteria must include, but are not limited to, the following aspects: I. Testing of technical skills

ii. testing diagnostic and technical problem-solving skills

iii. Working with specialized software

iv. testing the application of safety rules and management skills

v. the ability to structure and present a technical project: objectives, methodology and results.

vi. use of documentation sources and technical documentation.

h) The evaluation will be carried out by each member of the commission with full marks from 1 to 10. The grade of the component represents the arithmetic average of these grades without rounding.

(2) Faculty of Economics and Law

1) At the level of the Faculty of Economics and Law, the practical component will take place in the form of an argumentative essay or case study (Case). The component of the Argumentative Essay consists of two stages, a written stage (the essay is written in writing, no more than 10 pages, the theme/themes of the essay being proposed by the Commission. The Essay is written by reference to the relevant legislation, doctrine and jurisprudence) and an oral stage of defense and answer to questions in front of the examination commission.

2) *The component of the Case Study* in the economic specializations aims to write an economic, accounting, financial analysis according to the study program, an analysis that includes two stages, a written stage in accordance with the themes established at the department level for each study program. The preparation of the Case



Study is carried out by reference to (relevant economic and financial data) and an oral stage of support and answer to questions in front of the examination committee. For the programs in the field of Law and Administration, the Case Study aims at the analysis of some cases proposed by the examination commission, an analysis that includes two stages, a written stage (the analysis is drawn up in writing, no more than 10 pages. The preparation of the case study is carried out by reference to the relevant legislation, doctrine and jurisprudence) and an oral stage of argumentation of legal solutions and answering questions before the examination commission

3) The choice of the practical component, in accordance with the study program, is proposed by the Faculty Council Office and is approved by the Faculty Council at least 3 months before the license exam.

4) The theme, the Indicative Bibliography, the Guide for the practical component are proposed by the two departments within the Faculty and are approved by the Faculty Council at least 3 months before the exam.

5) The examination commissions of the practical component are composed of 3 teachers, the grade of this test being the arithmetic average of the grades awarded by each teacher.

6) The evaluation criteria of the practical component will be described in the Guide to the conduct of the practical component and will include at least the following criteria:

a) For the Argumentative Essay component

1) ability to think critically, analyze complex arguments and identify weaknesses in reasoning, score from 1-10;

2) clear, concise and well-structured expression skills, score from 1-10;

3) the ability to connect to the practice in the field, score from 1-10;

4) ability to use legislation, doctrine, domestic and international jurisprudence in accordance with the proposed topic, score from 1-10;

b) For the Case Study component (Case)

Economics

1) detailed description of a company, industry or economic project. The information includes, but is not limited to, details about the economic environment, competition, the company's financial performance, score from 1 to 10;

2) Detailed description of the financial-accounting, management, marketing or strategy components, score from 1 to 10;

3) Economic situation analysis, financial analysis, cost analysis, cost-benefit analysis, etc. score from 1-10;

4) Formulating realistic and feasible solutions to the identified problems score from 1 to 10;

Legal and administrative field

1) ability to think critically, analyze complex arguments and identify weaknesses in reasoning, score from 1-10;

2) clear, concise and well-structured expression skills, score from 1-10;

3) the ability to connect to the practice in the field, score from 1-10;

4) ability to use legislation, doctrine, domestic and international jurisprudence in accordance with the proposed topic, score from 1-10.



CHAPTER VII. Organization of the graduation exam for graduates from other universities

Art 41.

(1) For accredited specializations, G.E. Palade UMPHST Târgu Mureș may organize, final graduation examination, in accordance with legal provisions, for graduates of other universities, provided that there is an institutional request in this regard.

(2) The exam will be held in full compliance with the provisions of this regulation, including the exam topic and bibliography.

(3) For the written test, the exam will be held simultaneously with that of the graduates of similar programs from G.E. Palade UMPHST Târgu Mureș, based on the same subjects.

(4) G.E. Palade UMPHST Târgu Mureș will conclude collaboration protocols with the universities that have requested that their graduates take their final exam within G.E. Palade UMPHST Târgu Mureș, in which the technical aspects related to the conduct of the exam will be specified, without these specifications contravening this regulation.

Art. 42. To register for the final graduation examination, graduates of other accredited higher education institutions who wish to take the examination at UMFST G.E. Palade Târgu Mureș on their own behalf, after receiving a favorable opinion from the Administrative Board, must submit a file containing the following documents:

- 1) Application form;
- 2) Baccalaureate diploma in original and copy in order to certify compliance with the original;
- 3) Certificate of graduation of bachelor's studies, in original (with signatures of the Rector, Dean, Chief

Secretary) which will include:

- a) Period of study;
 - b) Bachelor's Degree Domain;
 - c) Study program;
 - d) Government Decision on accreditation/authorization for provisional operation;
 - e) Form of education;
 - f) Number of credits;
 - g) Language of instruction;
 - h) Geographical location;
 - i) Weighted averages of the years of study;
 - j) Media general.
- 4) Diploma supplement, in original and copy;
 - 5) Certificate of linguistic competence in original and copy in order to certify conformity with the original;
 - 6) Birth certificate in original and copy in order to certify conformity with the original;
 - 7) Marriage certificate (if applicable) in original and in copy for certification of conformity with the original;
 - 8) Copy of the identity card in original and in copy in order to certify compliance with the original;
 - 9) 2 color recent photographs, size 3/4, on photographic paper;
 - 10) Graduation paper - printed and electronic, according to the standards of G.E. Palade UMFST Târgu Mureș;
 - 11) Declaration of originality (Annex 06)
 - 12) The favorable opinion of the boards of directors;
 - 13) Proof of payment of the fee for taking the exam.



CHAPTER VIII. Measures to ensure the originality of the works

Art. 43.

(1) In order to ensure the originality of the content of the works to be defended, all the final works will be analyzed, the similarities according to the methodology provided in the anti-plagiarism regulation of the university. In order to establish the degree of similarity for graduation/bachelor's/diploma and dissertation papers, will be used an anti-plagiarism program accredited by the Ministry of Education. The above provisions also apply to texts identified as being generated by AI platforms.

(2) The scanning of each paper will be done at the level of each discipline (department, in the case of ST, Hamburg Campus Program). In this regard, the head of disciplines and the department directors will designate the teaching staff a responsible person at the discipline/department level (in the case of ST, the Hamburg Campus Program) who will have secure access to the scanning platform and will scan each paper and generate a similarity report for each one. The similarity report signed by the coordinator will be submitted with the paper.

(3) The identification of a high similarity coefficient that raises the suspicion of plagiarism requires the coordinator to analyze the similarity report and make a decision regarding the acceptance of the paper or its rejection and redoing by the student.

(4) Any form of commercialization of scientific papers in order to facilitate the falsification by the buyer of the authorship of a graduation, bachelor's/diploma or dissertation work is prohibited. The identification of such a situation will lead to the expulsion of the student and to the notification of the Ethics Commission for the teacher coordinating the work.

(5) The teachers coordinating / supervising the bachelor's thesis/diploma will declare with their signature, that the respective work has not been used under another name or under another title, as a final thesis, in a previous session (Annex 05).

(6) The authors of the graduation, bachelor's/diploma and dissertation papers are responsible for ensuring the originality of their content. The deviations are sent for analysis to the Ethics Commission of the UMFST G.E. Palade Târgu Mureș.

(7) The supervisors of the graduation, bachelor's/diploma and dissertation works have the duty of diligence in terms of verifying the conformity of the scientific works in relation to the specific requirements of an original creation.

(8) Similarity reports may be analysed by sample by the dean's offices, which may make decisions on the originality of the paper or request additional details.

(9) For Articles published in a scientific journal, it is not necessary a scan for plagiarism.

CHAPTER IX. Final provisions

Art. 44.

(1) Graduates of integrated university study programs complete their studies with the public defense of a graduation/bachelor's/degree/master's thesis, in accordance with the structure and procedures established in the inter-institutional agreement and in compliance with the internal regulations regarding final graduation examinations.

(2) The selection of the topic for the graduation/bachelor's/degree/master's thesis shall be carried out in accordance with the provisions of the inter-institutional agreement.



(3) For graduates who choose to take the final graduation examination at UMFST G.E. Palade Târgu Mureș, the drafting and supervision of the graduation/bachelor's/degree/master's thesis, as well as the organization, conduct, and defense of the final examinations, shall be carried out in accordance with the regulations of UMFST G.E. Palade Târgu Mureș regarding graduation examinations, as well as the provisions of the inter-institutional agreement.

(4) Graduates of university study programs within dual higher education will take the graduation exam according to the methodologies developed based on the legal provisions in force for qualification levels 5, 6, 7 and 8 and the interinstitutional agreement.

Art. 45.

(1) Diplomas for graduates who have passed the graduation exam are issued free of charge by UMFST G.E. Palade Târgu Mureș within 12 months from the date of promotion.

(2) The rector may cancel, with the approval of the University Senate, a graduation exam, a certificate or a diploma of studies when it is proven that it has been obtained by fraudulent means.

Art. 46.

(1) Until the diploma is issued, but not more than 12 months from the date of graduation, the graduates who have passed the graduation exam receive certificates regarding the completion of their studies.

(2) The certificate regarding the completion of studies offers the holder the same legal rights as the study document and it is necessary to contain the position, name, surname and signature of the persons from G.E. Palade UMPHST Târgu Mureș in office at the date of completion (rector, chief secretary of the university, dean/ Coordinators of the Program in the Hamburg Campus, chief secretary of the faculty/ Program in the Hamburg Campus), the seal of G.E. Palade UMPHST Târgu Mureș, as well as the following information:

- a) the field of university studies;
- b) study program;
- c) the period of study;
- d) the average of the years of study;
- e) the average of the graduation exam;
- f) the status of accreditation/authorization for provisional operation, the form of education, the language of instruction, the geographical location, the number of credits and the normative act that establishes them (Government decision, ministerial order, as the case may be);
- g) number of the Ministerial Order/Letter of Acceptance/Tuition Approval/Certificate of Recognition of Studies - for foreign students.

(3) Graduates of university study programs within dual higher education receive, after graduation, a certificate attesting the period in which the student has carried out work-based learning activities.

(4) Graduates are usually issued only one certificate of completion of studies. In case of loss or destruction, upon request, a new certificate is issued, with a new registration number, whose validity period falls within the maximum period of 12 months calculated from the passing of the graduation exam.

(5) Graduates who did not take or did not pass the graduation exam receive, upon request, a certificate of graduation without a graduation exam. This certificate is drawn up and issued by G.E. Palade UMPHST Târgu Mureș and includes the following mandatory minimum elements:

- a) the field of university studies;
- b) study program/specialization;



- c) the period of study;
- d) the average of the years of study;
- e) the status of accreditation/authorization for provisional operation, the form of education, the language of instruction, the geographical location, the number of credits and the normative act that establishes them (Government decision, ministerial order, as the case may be);
- f) number of the ministerial order/letter of acceptance to studies/approval of schooling/certificate of recognition of studies - for foreign students;
- g) the position, name, surname and signature of the persons from G.E. Palade UMPHST Târgu Mureș in office at the date of completion (rector, university chief secretary, dean, faculty chief secretary) and the seal of G.E. Palade UMPHST Târgu Mureș.

Art. 47. Graduates of previous promotions can register for the graduation exams in the Scheduled sessions.

Art. 48. For study programs carried out by the university in other geographical locations outside the country, if the internal regulations of the respective country also provide for the obligation to have a bachelor's thesis, it will be carried out and defended according to its own methodology, specific to the location, in addition to the mandatory test for the evaluation of fundamental and specialized knowledge, with the two components: the written and the practical.

Art. 49. The examination format for the UNIX-type written component applies only within the Târgu Mureș location. If the component is carried out in another location, alternative methods can be used, according to the same examination rules.

Art. 50.

(1) In order to stimulate students to participate in scientific events and to get involved in research activities, the maximum grade for the practical exam can be 10 if the student demonstrates participation with papers as an author in scientific events in the field of the graduation profile.

(2) The demonstration of scientific concerns can be made through copies of the articles/abstracts published as first author or of the program of an event and which will be mentioned in the Registration Form.

The Senate of the "George Emil Palade" University of Medicine, Pharmacy, Sciences and Technology of Târgu Mureș approved this regulation on May 12, 2025 and enters into force on September 15, 2025 for the academic year 2025/2026.

Annexes

ANNEX 01: General recommendations regarding the drafting of the graduation paper

ANNEX 02: UMFST-REG-18-F01-Ed.11 Report of appreciation of the final work of the studies by the scientific coordinator

ANNEX 03: UMFST-REG-18-F02-Ed.11 Evaluation form of the study completion paper by the examination commission

ANNEX 04: UMFST-REG-18-F03-Ed.11 Catalog with the grades awarded at the evaluation of the final project

ANNEX 05: UMFST-REG-18-F04-Ed.11 Declaration of the scientific coordinator regarding the originality of the theme

ANNEX 06: UMFST-REG-18-F05-Ed.11 Student's statement regarding the originality of the paper.

Note: Starting with the class of 2026, the content of Annex 01 is repealed.



Annex 01

GENERAL RECOMMENDATIONS ON DRAFTING

COMPLETION OF STUDIES

1. General principles

The bachelor's/diploma works can be: bibliographic, experimental or clinical studies. Experimental and clinical trials are encouraged.

The title of the paper must clearly reflect the content.

In the case of exclusively bibliographical works, it is recommended that they be structured on chapters corresponding to the main aspects addressed in the study of the theme; it must include an introductory chapter and end with conclusions and bibliography.

2. Structure of an experimental bachelor's thesis or clinical trials

GENERAL PART

Objective: to clearly reflect the current state of knowledge in the field addressed

- General documentation
- Systematic and logical debate of the main scientific results published in the field, with the obligation to highlight recent works.
- The structure on subchapters depends on the subject matter.
- It is mandatory to consult and cite bibliographic references from the country and abroad (articles, treatises). The bibliography published in the last 5 years must represent at least 1/2 of the entire bibliography.
- It is forbidden, under penalty of plagiarism, to copy extended fragments of the consulted works.

SPECIAL PART – PERSONAL CONTRIBUTION

The special part of a bachelor's thesis has the character of an original article and follows the structure below:

Introduction:

- indicate in a few sentences what the motivation of the study is;
- In this part, the purpose of the work and the working hypothesis are formulated.



Material and method

- They must provide accurate data in order to be able to reproduce and verify the study/experiment (subjects, sample preparation technique, origin of the samples, description of the working field, data collection protocol, data analysis technique, software used, description of the equipment and their use).

Results

- It must only include an objective presentation of the results of the study;
- Discussions related to results are not included in any way;
- Original figures and tables containing data from your own results may be included. The data included in the tables will not be repeated in the text. The tables present lists of numbers/text in columns and the figures are the visual representation of the results or the illustration of concepts/methods (graphs, images, charts, etc.). They must be accompanied by a legend.

Discussions

- He must interpret the results;
- Did the study confirm/disprove the hypothesis?
- If the hypothesis is refuted, do the results obtained support an alternative hypothesis? What could be the interpretation?
- Are the results consistent with other studies in the literature? Sources of data error?
- Implications of the study in the field;
- Suggestions for improving the study or for further studies;
- Tables/figures can be included in which one's own results are compared with those in the literature.

Conclusions

- The conclusions of a paper must refer exclusively to the topic studied. Quotes from literature or other bibliographic references are not included.

Bibliography

- The bibliography must be cited in the text, and the numbering of the bibliographic titles is done in the order of citation in the text;
- A table of contents may be cited more than once in a paper;
- The bibliographical indexes can be cited in the Introduction chapter, in the Material and Method chapter (only as a reference to methods already described) and in the Discussions chapter (arguments for criticism and comparison);
- The bibliographic indexes are not included in the title, in the Results chapter (if they are treated in a separate chapter in the Discussions part) and in the Conclusions.



General recommendations on text processing

- The total number of pages is between 40-100 pages (of which the general part is a maximum of 30%), and their numbering is done at the bottom right;
- Page format: A4;
- It is written only on one side;
- Page margins: right, top and bottom: 2.5 cm; left: 3.5 cm;
- Type: Caliber or Arial;
- Font size: 14 for headings, 12 for subheadings and body text;
- Diacritics are used;
- Distance between rows: 1.5 lines (except for tables, where it is 1 line!);
- Alignment: max. to 1.5 cm;
- The option to align the body text is on both edges (justified);
- The existence of the content of the work at the beginning is mandatory;
- Chapters and sub-chapters are numbered in the multi-level system (example: 1; 1.1; 1.1.1);
- Chapters always start on the new page;
- The figures have a number (Arabic numerals) and a title (below the figure) and are numbered in the order in which they appear in the text within each chapter (example: Figure 2.3 refers to figure 3 in chapter 2);
- Tables have a number (Arabic numerals) and a title (above the table). They are numbered in the order of appearance in the text within each chapter (example: Table 3.2 refers to Table 2 in Chapter 3);
- The bibliographic index is inserted in the text in the form of square brackets, e.g. [1,2], immediately after the information is stated;
- For each bibliographic reference, a maximum of six authors will be mentioned, for the rest using the abbreviation et al (after the example below). For journal titles, abbreviations will be made in accordance with Index Medicus, U.S. National Library of Medicine. If the journal is not cited in the Index Medicus, its full name is written;
- The editing of the bibliography will be done exactly respecting (type of characters, order of citations, punctuation marks) the following model:
 - o For the articles, the following are mentioned: the name of the authors, the title of the article, the name of the journal, the year of publication, the volume, the first and last pages. (Example: Chung DR, Zang WS, Kim SB et al – Treatment of hepatitis B virus associated glomerulonephritis with recombinant human alpha-interferon, Am J Nephrol, 1997, 17: 112-117.);
 - o For books, the following are mentioned: the name of the authors, the title of the book, the publisher, the place of publication, the year of publication, the first and last pages. (Example: Popovici I, Lupuleasa D – Pharmaceutical Technology, Polirom Publishing House, Iași, 2001, 152-155.).

Note: If parts of the paper have been published or communicated during scientific events, the bachelor's thesis will have incorporated as an annex the copy of the respective abstracts or scientific articles from the original documents (journal, abstract book).



Annex 02: UMFST-REG-18-F01-Ed.11

Session _____

Undergraduate Degree Program

REPORT OF APPRECIATION OF THE FINAL WORK OF THE STUDIES

A. Absolvent _____

B. The title of the work _____

C. Scientific coordinator _____

Scientific coordinator's assessment:

Theme – topicality, interest:	1	2	3	4	5	6	7	8	9	10		
Analysis and synthesis capacity:	1	2	3	4	5	6	7	8	9	10		
Compliance with the instructions received	1	2	3	4	5	6	7	8	9	10		
Scientific content of the paper	1	2	3	4	5	6	7	8	9	10		
Drafting – clarity, consistency	1	2	3	4	5	6	7	8	9	10		
Assimilation of notions by the student	1	2	3	4	5	6	7	8	9	10		
Original Elements	1	2	3	4	5	6	7	8	9	10		
Practical approach	1	2	3	4	5	6	7	8	9	10		
Quality of the bibliography								1	2	3	4	5
6	7	8	9	10								

It is proposed to admit/reject the bachelor's thesis/diploma to be presented before the Bachelor's Degree Exam Commission in session _____.

Grade proposed by the scientific coordinator (arithmetic average, without rounding, of the scores obtained)

STATEMENT

Undersigned _____

Teacher at Discipline/Department _____

The Faculty of _____, "George Emil Palade" University of Medicine, Pharmacy, Sciences and Technology of Târgu Mureș, have become aware, according to the student's statement, of the originality of the bachelor's thesis/diploma/dissertation with the title mentioned in this document, elaborated by the graduate (a)

_____ and I declare that I have not identified significant elements that would lead to the conclusion that the bachelor's thesis/diploma presented in session _____:

a) the same content was also used under this title, as a bachelor's thesis/diploma in a previous session, coordinated by the undersigned within UMFST G.E. Palade Tg. Mureș.

b) could be qualified as plagiarism within the meaning of the legislation in force.

Scientific Coordinator,



FACULTY _____

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Annex 05: UMFST-REG-18-F04-Ed.11

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STATEMENT

The undersigned(s) _____

Function didactică _____

Discipline (as an object of study) of framing the bachelor's/diploma/dissertation thesis _____

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I declare under my signature that the respective work has not been used under another name or under another title, as a final thesis, in a previous session.

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Annex 06: UMFST-REG-18-F05-Ed.11

STATEMENT

Undersigned _____ graduate of the study program _____
_____ at The Faculty _____,

"George Emil Palade" University of Medicine, Pharmacy, Sciences and Technology of Târgu Mureș hereby certify that I have become aware of the following and that I assume, in this context, the originality of my work with the title:

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Note:

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