



Reference documents:

Higher Education Act no. 199/2023

G.E. Palade UMPHST of Tg. Mureș Charter

Order no. 6753/2023 for the approval of the Methodology regarding the automatic recognition, by higher education institutions, of teaching positions in university education obtained in accredited higher education institutions abroad

Regulations for the organization and functioning of UMPHST G.E. Palade Tg. Mureș

Order no. 4002/2024 on the approval of the list of prestigious universities in other states

METHODOLOGY REGARDING THE RECOGNITION OF TEACHING POSITIONS OBTAINED IN ACCREDITED HIGHER EDUCATION INSTITUTIONS ABROAD

Regulation code: UMFST-REG-44 Edition 01

Drawn up: Prof. Claudia Bănescu, PhD, Prof. Oana Mărginean, PhD, Date: 10 October 2025

Checked: Administrative Board Date: 13 October 2025

Approved: Senate Date: 20 October 2025

Date of entry into force:	21 October 2025
Date of withdrawal:	



Chapter I. General provisions

Art. 1.

- (1) This methodology establishes the institutional framework, procedure and responsibilities regarding the recognition of teaching positions obtained in accredited higher education institutions abroad, by the George Emil Palade University of Medicine, Pharmacy, Science and Technology of Târgu Mureș (hereinafter referred to as G.E. Palade UMPHST Târgu Mureș).
- (2) The methodology shall be developed in accordance with:
 - a) Order of the Minister of Education no. 6753/2023 for the approval of the Methodology on the automatic recognition of teaching positions obtained in accredited higher education institutions abroad;
 - b) Order no. 4002/2024 on the approval of the list of prestigious universities in other states
 - c) The Higher Education Act no. 199/2023, as subsequently amended and supplemented;
 - d) Charter of the University G.E. Palade UMFST of Târgu Mureș.

Art. 2.

- (1) This methodology applies to persons who have obtained teaching positions in accredited higher education institutions from:
 - a) Member States of the European Union;
 - b) Member States of the European Economic Area and the Swiss Confederation;
 - c) other states, if the higher education institution is included in the list of prestigious universities of other states, approved by order of the Minister of Education and periodically updated.
- (2) The recognition aims to establish the equivalence between the positions held abroad and the teaching positions in the higher education system in Romania.
- (3) The recognition of the teaching function produces legal effects only at the level of G.E. Palade UMPHST of Târgu Mureș.

Chapter II. General principles

Art. 3.

- (1) The recognition of teaching functions is based on the following principles:
 - a) automatic recognition, where the conditions provided by Order no. 6753/2023 are fulfilled;
 - b) compliance of the principles of legality, university autonomy, transparency, responsibility, ethical and deontological norms in force.

Art. 4.

- (1) The teaching positions obtained in the institutions provided for in art. 2 para. (1) shall be automatically recognized.
- (2) According to Article 202, para. 11, of the Higher Education Act no. 199/2023 The University Senate may equate the quality of university professor to prestigious specialists which hold this title, as well as the quality of doctoral supervisor, acquired in one of the higher education institutions among the most prestigious higher education institutions in the world (Order no. 4002/2024), according to the list approved by the Ministry of Education, by order of the Minister of Education.
- (3) The recognition of a teaching position is conditional on holding the title of PhD.



- (4) In the case that the person who is recognized as a teaching staff subsequently participates in a competition for occupying a teaching position within the university, will be taken into account the national minimum standards, provided by the National Commission for the Attestation of University Titles, Diplomas and Certificates (CNATDCU), corresponding to the position, in force at the time of participation.
- (5) The employment in a teaching position in the Romanian higher education system is carried out according to the legislation in force.

Chapter III. Scope and conditions of recognition

Art. 5.

- (1) Within G.E. Palade UMFST of Târgu Mureș the process of recognition of teaching functions is coordinated by a Commission for the recognition of teaching functions, made up of 3 members.
- (2) The Commission for the Recognition of Teaching Functions is established by the Rector's decision, at the proposal of the Administrative Board and is made up of specialists in the field, having a teaching function at least equal to that of the applicant.
- (3) Commission recognition of teaching functions It has the following attributions:
 - a) verifies the documents submitted by the applicant;
 - b) assesses the correspondence between the teaching position held abroad and the one requested for recognition;
 - c) requests, where appropriate, views from the National Centre for the Recognition and Equivalence of Diplomas (CNRED) and CNATDCU;
 - d) proposes to the university management to issue the decision of recognition or non-recognition.

Chapter IV. The recognition of the teaching degree folder

Art. 6.

- (1) The applicant shall submit to the University Registry a recognition folder at the G.E. Palade UMFST of Targu Mures or online at the following email address: rectorat@umfst.ro, registratura@umfst.ro, or by postal or courier services which allow acknowledgment of receipt, to: George Emil Palade University of Medicine, Pharmacy, Sciences and Technology of Târgu Mureș, Gh. Marinescu, 38, Târgu Mureș, Mureș, 540142, Romania.
- (2) The file for the recognition of the teaching degree will contain:
 - a) the application for recognition (Annex 01);
 - b) identity document (copy) and proof of name change (copy if applicable);
 - c) PhD. degree - certified copy of the original or recognition certificate issued by the National Center for Recognition and Equivalence of Diplomas (CNRED), if the diploma was obtained abroad;
 - d) proof of the teaching function, issued by the institutions provided in art. 1;
 - e) updated Europass curriculum vitae — signed by the applicant, in .pdf format with the name: 1_CV_name.pdf;
 - f) list of works — signed by the applicant: 2_Works_list_name.pdf;
 - g) The Commission may request additional documents, if necessary, to clarify the professional situation.
- (3) The documents can be submitted in printed format to the G.E. Palade UMFST of Târgu Mureș Registry or on-line, to the email address: rectorat@umfst.ro, registratura@umfst.ro.



Chapter V. Evaluation and recognition procedure

Art. 7.

1. The Commission shall examine the file within 30 working days from the registration.
2. If the accredited higher education institution from abroad is found in the list of prestigious universities in other states, the position is automatically recognized.
3. For other accredited institutions outside the list, the Commission shall assess the folder on the basis of the following criteria:
 - a) the degree of international accreditation and recognition of the issuing institution;
 - b) the correspondence between the academic profile and the held position;
 - c) the relevant scientific activity (publications, grants, projects);
 - d) seniority in the position;
 - e) other elements attesting to professional competence.
4. After the analysis is completed, the Recognition Commission prepares the Evaluation Report (Annex 02), which includes the conclusions and the proposal for recognition or non-recognition of the teaching function.
5. The results of the evaluation shall be recorded in a report of the Recognition Commission, according to the model provided in Annex 03
6. Based on the evaluation report and the approval of the G.E. Palade UMPHST Senate, the Rector of the university issues the recognition decision.

Art. 8.

- (1) The recognition decision is valid exclusively at the of UMPHST G.E. Palade Târgu Mureș level.
- (2) In accordance with the legislation in force and the internal regulations the decision shall have effects for the employment of the applicant in a teaching or research position.
- (3) According to this methodology candidates who have been recognized for their teaching position obtained in an accredited higher education institution abroad and who apply for a teaching position within the university, have the obligation, in order to register for the competition, to meet exclusively the minimum national criteria established by the CNATDCU in force on the date of the competition, without the necessity to meet the specific standards of G.E. Palade UMPHST of Târgu Mureș. The decision of the Rector of the University regarding the recognition of the teaching position obtained in the accredited higher education institution abroad, issued according to the provisions of this methodology, will be submitted to the competition folder.

Chapter VI. Deadlines and appeals

Art. 9.

- (1) The Commission for the evaluation of the file for the recognition of teaching functions evaluates the folder. The deadline for solving the request for recognition is a maximum 30 working days from the date of submission (except for cases in which problems appears in the evaluation of the file whose resolution requires the consultation of CNRED and in this case the deadline is postponed until of the problems that have arisen are clarified).
- (2) In case of rejection of the application, the applicant may file an appeal within 3 working days from the communication of the decision.
- (3) The appeal shall be resolved by the Appeals Committee, appointed by decision of the Rector and distinct from the Evaluation Committee at the proposal of the Administrative Board, within 3 working days.



Chapter VII. Final provisions

Art. 10.

- (1) This methodology applies to all faculties within G.E. Palade UMPHST of Târgu Mureș.
- (2) Commission for the recognition of teaching functions and the Human Resources Service carry out the provisions of this methodology.
- (3) This methodology enters into force on the date of approval by the Senate of G.E. Palade UMPHST of Târgu Mureș.

The Senate of G.E. Palade UMPHST of Tg.Mureș approved this Methodology in its meeting on 21 October 2025.

Annexes:

Annex 01 – Application for the recognition of the teaching position obtained in accredited higher education institutions abroad, code UMFST-REG-44-F01-Ed.01

Annex 02 – Evaluation report of the Commission for the recognition of teaching positions obtained in accredited higher education institutions abroad, code UMFST-REG-44-F02-Ed.01

Annex 03 – Litigation report of the Commission for the recognition of teaching positions obtained in accredited higher education institutions abroad, cod UMFST-REG-44-F03-Ed.01



Annex 01: UMFST-REG-44-F01-Ed.01

No...../.....

APPLICATION

**for the recognition of the teaching position obtained in accredited higher education institutions
abroad**

Name and surname:

Place and date of birth:

Nationality:.....

Mailing address:

Phone: E-mail:

I request the recognition of the teaching position of the George Emil Palade University of Medicine,
Pharmacy, Science and Technology in Târgu Mureș.....in the field of
..... obtained at

.....in the year.....

Scientific title of doctor / CNRED recognition certificate: series/no.

Field:.....Issuing institution:

Country:..... Year of obtainment:

Purpose of the request:

I declare on my own responsibility that the information and documents included in the file are real and
authentic.

Date:

Signature:



Annex 02: UMFST-REG-44-F02-Ed.01

No...../.....

EVALUATION REPORT

of the Commission for the Recognition of Teaching Positions Obtained in Accredited Higher Education Institutions Abroad

In accordance with the provisions of the Methodology on the recognition of teaching positions obtained in accredited higher education institutions abroad, approved by the Decision of the Senate G.E. Palade UMFST Târgu Mureș no..... The Recognition Commission, established by the Rector's Decision no. analyzed the file submitted by:

Name and surname:

Teaching function requested for recognition:

Higher education institution: (country).....

Function obtained:

Field of activity:

A. Verification of the conformity of documents

All the documents provided for in art. 6 para. (2) of the Methodology were submitted: ☐ YES / ☐ NO

Observations regarding the verification of the folder/Aspects found following the verification of the submitted documents:

.....
.....

B. The higher education institution is/is not included in the list of prestigious universities (OM no. 4002/2024);

The position held corresponds / does not correspond to the position in the Romanian system;

Scientific work is considered ☐ relevant ☐ partially relevant ☐ irrelevant;

Other comments:

.....
.....

C. The Commission's conclusion

Following the analysis of the folder, the Commission proposes:

☐ Recognition of the teaching function

☐ Non-recognition of the teaching function, for the following reasons:

.....
.....

Commission President:.....

Members:

1.

2.

3.



Annex 03: UMFST-REG-44-F03-Ed.01

No...../.....

LITIGATION REPORT

of the Commission for the Recognition of Teaching Positions Obtained in Accredited Higher Education
Institutions Abroad

The Commission for the Recognition of Teaching Functions, established by the Rector's Decision no.
....., met on, in order to analyze the files submitted according to the Methodology
on the recognition of teaching positions obtained in accredited higher education institutions abroad.

The Commission examined the file submitted by the following applicant:

Name and surname:

Teaching position requested for recognition:

Issued by (higher education institution)

Country:

On the basis of the individual evaluation reports, the Commission decides:

☐ Admit the application for recognition for

☐ Rejection of the application for recognition for

President of the Commission:

Members:

1.
2.
3.