Documents of reference:
Law no. 199/04.07.2023, the Higher Education Law, art. 128, al. 15 – 24, art. 198, al 1 și 2.
Law no. 198/04.07.2023, the Preuniversity Law, art. 164, al 1, 2 și 4
Charter of the George Emil Palade University of Medicine, Pharmacy, Science and Technology of Târgu Mureș.
Annual institutional and complementary contracts concluded with the Ministry of Education, annually.
The Regulation of Organisation and Operation of the UMFST G.E. Palade Tg. Mureș.
The Internal Regulation of the UMFST G.E. Palade Tg. Mureș.
The schooling methodology of Romanians everywhere in the state higher education in Romania Ministry Order 3900/16.05.2017, Final provisions art. 24, lit. c
Law no. 292/20.12.2011 - Social Assistance Law
The Government Emergency Ordinance no. 97/2005, republished, concerning the registry, domicile, residence and ID cards of Romanian citizens
Law no. 61/27.09.1991, republished, for the sanctioning of acts of breaching certain social coexistence norms, of public order and peace.
Order MEN no. 3392/2017 art. 6, letter b, concerning the establishment of General criteria for awarding grants and other forms of financial aid for students and learners in the state higher education, full-time education
Law no. 448/2006, republished, concerning the protection and promotion of the rights of disabled people.

REGULATION OF ACCOMMODATION AND OPERATION OF THE STUDENT HOSTELS

Regulation code: UMFST-REG-50
Edition 14

Written: Nistor Alexandrina Dana Date: 01 August 2023
Verified: Administrative Board Date: 11 September 2023

Date of enforcement: 12 September 2022

Date of withdrawal:
Chapter I. General Provisions

Art. 1. Student hostels are units in the ownership and administration of the George Emil Palade University of Medicine, Pharmacy, Science and Technology of Târgu Mureș, in which living and study conditions are provided for the students of the university.

Art. 2. Student hostels are subordinated to and coordinated by the Social administrative Service through the General administrative directorate.

Art. 3. The activity in student hostels is organized and carried out in accordance with the provisions of the present regulation.

Art. 4. Each student hostel has a scheme of the employed staff, in accordance with the Organizational Chart approved by the management of the UMFST G.E. Palade Tg. Mures, including: administrator, caretaker, security personnel and for the total of student hostels, maintenance personnel.

Art. 5. For a better cooperation between students, the administration of student hostels and the management of the UMFST G.E. Palade Tg. Mures, the representatives of the students in collaboration with student hostel administrators will elect the “Hostel's Student Committee”, which will include heads of hostels and heads of floors. These will be elected at the beginning of each academic year, in the second week of October.

Art. 6. In the student hostels non-profit activities can be performed, organized by the students, based on the constitutive acts of the Leagues, Associations, Organizations, without affecting living quarters of the students.

Art. 7. The use of living quarters for commercial activities or any other activities besides the educational process is NOT permitted.

Chapter II. The organization of activities in student hostels

Art. 8. Accommodation places are distributed annually, by the decision of the Accommodation Committee, for each faculty/study programme/year of study (accorded on a percentage basis: the number of accommodation places for the students of the university, reported to the number of funded places granted by the Ministry of Education / study programme / year of study / gender / social status) and the number of requests for accommodation submitted in the "Cazare online" (Online Accommodation) platform.

The criteria for selection will be cumulated from:

I. Distribution of accommodation places in accordance with academic performance:
   a) for the students of the 1st year admitted, the average obtained at the admission exam ;
   b) for the students from years II - VI will be taken into account the school situation (Number of Credit Points - NCP) taken from UMS by the Computer Networks, Communication and Digitalization Service, depending on the structure of the academic year and the communication from the dean’s offices of the Faculties regarding the completion of semester II. exams.

II. Distribution of accommodation places in accordance with complementary criteria:
   Students from this category will get an increment of 20 % of the score obtained at academic performance, on condition that they are within the minimal number of points that a student can have in order to obtain an accommodation place.
   1) social criteria, where the following qualify:
      - students whose families do not earn, at the moment of filing the application, a monthly net average per family member larger than the net minimum basic salary per economy. The application for accommodation will have attached the declaration on his/her own responsibility, as well as justifying documents/ certificates/ pension coupons/ statement of agricultural income/ certificates from the educational institutions where siblings are enrolled / court sentences/ death certificates of legal providers/ birth certificates of preschool siblings/ marriage certificates or other justifying documents.
      - students who are siblings-mentioned in the application for accommodation
      -- students from disadvantaged groups, defined according to the Social Assistance Law no. 292/2011.
   2) medical criteria, where the following qualify:
      - students who suffer of diseases enumerated in HG 3392/2017 (with subsequent amendments) appendix General criteria art. 6, line 2 letter b, (TB patients who are in the registry of medical units, those who suffer from diabetes, malignant diseases, severe malabsorption syndromes, chronic renal insufficiency, bronchial asthma, epilepsy, congenital cardiopathies, chronic hepatitis, glaucoma, severe myopathy, immunological diseases, rare
diseases, autism and similar disorders, haematological diseases (hemophilia, thalassemia, etc.), deafness, cystic fibrosis, those infected with HIV virus or SIDA patients, people with locomotor disability, ankylosing spondylitis or arthritic rheumatism), and any other chronic diseases that the university senates may consider;
- students with severe and accentuated disability in accordance with Law no. 448/2006, republished, justifying documents will be attached to the application.

**Art. 9.** (1) Student hostels can accommodate bachelor, master students and student families from state education, full-time, who are domiciled outside the municipality of Târgu Mureș, who do not own accommodation spaces as their or their parents' personal property either in Târgu Mureș or in the surrounding areas, as well as foreign scholarship students, with Romanian ethnicity from outside the borders of the Romanian state.
(2) The following have priority of accommodation:
- students who achieved academic performance;
- students with Romanian citizenship, orphans of one or both parents, and those coming from children's homes or foster homes,
- students to whom Law 341/2004 applies which attests their or one of their parent's being a “Fighter for the victory of the Romanian Revolution of December 1989” or “Martyr-hero”,
- students with severe and accentuated disability in accordance with Law no. 448/2006, republished.
- foreign students and resident students, Romanian ethnics from abroad, scholarship or non-scholarship holders of the Romanian state,
- ERASMUS students of the university, within the number of allocated places,
- students/performance athletes, members of the CSU (University Sports Club) Târgu Mureș, within the number of allocated places.
(3) Within the number of available places, student hostels can accommodate students from state education who pay tuition fees, young faculty members or scholarship PhD students, after having granted all the applications of those who qualify under the provisions of the present Regulation.
(4) Within the number of available places, student hostels can temporarily accommodate students, faculty members from other universities in the country or abroad, present at our university for different learning mobilities (ERASMUS, CEEPUS, SCOPE/SCORE, TESTEMIȚEANU, SEP, CARICOM etc.)
(5) Student hostels cannot accommodate, during the academic year, other people than the above mentioned.
(6) During the first 2 (two) months of accommodation (September, October) students will not be able to change their accommodation obtained at the initial assignment.

**Art. 10.**
(1) During the summer holidays, August-September, student hostels can function for students: ERASMUS practical training, resident foreign scholarship students of the Romanian state with Romanian ethnicity from outside the borders, students with their families, based on the application submitted at the end of July, at the price of an unfunded accommodation place, within the number of available places.
(2) Occasional accommodation is provided in hotel system, based on applications for occasional accommodation, within the number of available places. The accommodation fee must at least cover the costs/accommodation place.

**Art. 11.** At university level the accommodation committee is formed consisting of:
President: - general administrative director
Members: - head of administrative social services
- administrators of the student hostels
- a representative from each student league.

**Art. 12.** (1) The Accommodation Committee is responsible for applying the present Regulation and solving potential appeals lodged by applicants. For this, measures will be taken with regard to the submission, registration, validation, verification of applications, the distribution of existing places (by faculties, study programmes, years of study, married, unmarried, boys, girls). The administrators of the patrimony within the Administrative Social Services will perform activities concerning: issuing student hostel cards, signing contracts with the students, handing out and retrieving room keys, hostel access cards and the furnishing and bedding in the rooms, collecting student hostel fees, drawing up accommodation forms, registering the establishment of residence in the ID cards of students, as well as registering all accommodated people in the Real estate registration book.
(2) The Committee reserves the right to modify the number of allocated places for each year of study and study programme in accordance with university enrolment figures depending on the minimal number of points that a
student can have to obtain accommodation, depending on the applications for each year of study and the number of applications filed.

Art. 13. (1) The distribution of students in rooms will be done by the Accommodation Committee. The situation with the distribution the student hostels and rooms will be displayed on the site of the university, "The distribution of students in rooms".

(2) Entry to student hostels, according to distribution/approval is made based on the Hostel identification card issued by the Social administrative Services and the Access card issued by the administrator of each student hostel, taken under signature by each student, based on their ID cards.

(3) Students who have obtained accommodation and have parents, members of the faculty or the non-teaching staff, pensioners or deceased, will present at distribution a certificate to attest this, - made up of teaching staff, auxiliary teaching staff, active or retired from the education system as well as students orphaned by one or both parents who were active in the education system according to the National Education Law no. 1/2011, republished Higher Education Law no. 199/04.07.2023.

(4) The certificate mentioned at line 3, handed in until 1st October will be valid throughout the academic year while certificates handed in subsequently will be considered valid starting with the 1st of January of the following year, according to statistics conveyed to the Ministry of National Education with a view to providing subventions for accommodation through Institutional Contracts.

(5) At the moment of accommodation an annual contract of rental agreement will be made, having as parties the UMFST G.E. Palade Tg. Mures, represented by each administrator of the student hostels on the one hand, and the student on the other, in which the clauses, obligations and rights of the signing parties will be stipulated.

Art. 14. (1) The duration of accommodation is according to the structure of the academic year except for the summer holidays.

(2) Checking out before the expiry of the contractual terminus will be done based on request presented to the administration of the student hostel in the following variants:
   a. application filed by the 30th (31st) of the month, the student will be considered checked out beginning with the first day of the following month, the accommodation fee is paid to the full for a month.
   b. application filed by the 15th of the month, the student will be considered checked out beginning with the 16th of the month, the accommodation fee will be paid for 15/16 days.

Art. 15. Students who have debts to the university (from previous years) will not get approval for accommodation before they can prove that they have paid these, accommodation being granted within the number of available places left free after the distribution of places to students who fulfilled the conditions of getting accommodation.

Art. 16. Students whose application for accommodation has been approved will only be granted access to the student hostel after the issuing of the individual Hostel identification card, receipt of the Access card, payment of the accommodation fee, signing of the contract and taking over, as the case may be, the inventory of the room based on the signed statement of handing over - reception.

Art. 17. Students who have obtained a place of accommodation and do not present themselves or do not announce their delay by the deadline announced for the issuing of Hostel identification cards will lose their place of accommodation.

Art. 18. Students who have obtained a place of accommodation but have not finished their year of study can lose their distributed place of accommodation.

Chapter III. Accommodation rates

Art. 19. The Committee for establishing accommodation fees in student hostels is made up of:
   President: - general administrative director
   Members: - head of administrative social services
   - administrator of administrative social services
   - representative of the Accountancy department
   - a representative of each student league

Art. 20 (1) The accommodation fees are established based on an elaborate analysis in this respect by a committee and approved by the Administrative Board of the university.
(2) The accommodation fees are established according to the monthly expenses for each place of accommodation, the degree of comfort of the hostel and the subvention granted, and the inflation index. The Commission reserves the right to set the date of application of the inflation index as well as the percentage allocated to the micro-canteen according to the Complementary contract signed with the Ministry.

(3) For the calculation of the cost of each place of accommodation, the real expenditure on utilities is taken into consideration (water/sewer, heating, natural gases, electricity, sanitation), the personnel's salary, monthly expenditure on: acquisition of cleaning and maintenance materials, laundry, current repairs, CATV and other services. From the real expenditure on a place of accommodation the subvention granted for students in funded places is subtracted. The subvention is granted to students according to the number of subvention units with a view to covering gratuities in conformity with the legislation in force.

(4) The accommodation fee is the same throughout the academic year.

Art. 21.

(1) Accommodation fees are approved annually by the Administrative Board.

(2) Romanian students classified in funded places, students and resident foreign scholarship students of the Romanian state, as well as students / performance sportsmen, members of the University Sports Club, who participate in sport competitions and perform physical training program, according to the Protocol concluded between UMFST G.E. Palade Tg. Mures and CSU Târgu Mureș, will benefit from the reduction of accommodation fees in student hostels within the limits of the subvention allocated from the state budget through the institutional contract signed between the UMFST G.E. Palade Tg. Mures and the Ministry of Education.

(3) Full-time students classified in non-funded places accommodated in hostels will pay the accommodation the full fee.

(4) Will benefit gratuitousness for the accommodation in student hostels the following students:

Students whose parents are teacher's - consisting of teaching staff, auxiliary teaching staff, active, retired or deceased from the education system as well as students orphaned by one or both parents who were active in the education system according to the Higher Education Law 199/04.07.2023, art. 128.

Students who will benefit gratuitousness according the Higher Education Law no. 199/04.07.2023, will be accommodated in the Student Hostels no. 2, 3, 4, 5 and 1C at a standard capacity of 4 seats / room.

(5) The following benefit from a 50 % reduction in accommodation fees: students with severe and accentuated disability in accordance with Law no. 448/2006, republished, if requested, justifying documents will be attached.

(6) Other reductions in the accommodation fees for students:

a) reduction of the equivalent of two subventions from the accommodation fees for orphans of one or both parents and those coming from residential child care communities or foster homes,

b) reduction of the equivalent of one subvention from the accommodation fees for students responsible for hostels and ½ subvention for students responsible for a floor, in accordance with the Methodology of electing the Student Committee and the approval of the Administrative Board.

(7) Students accommodated in student hostels who benefit gratuituities/reductions in the accommodation fee, can choose only one category of subsidy.

Chapter IV. Rights and obligations of students accommodated in hostels

Art. 22. The rights of students accommodated in hostels are:

a. to live in and use the distributed room in good conditions, in accordance with the individual contract closed between the UMFST G.E. Palade Tg. Mures and the student;

b. to receive, based on signed statement, the inventory of the room and other goods to be used according to their intended purpose. Any damage caused in hygienised rooms will be supported by the inhabitants of that room;

c. to use as they see fit the time allocated for study or other activities, without disturbing fellow students in the hostel;

d. to use the lecture rooms, offices, bathrooms and other spaces intended for common use;

e. to appeal to those responsible for the hostel and the floors, or to the administrator in order to settle or solve misunderstandings with fellow hostel dwellers;

f. to report to the student committee or the administrator any irregularities that affect hostel life;

g. to report, even to the Police, if they detect a serious breach of the norms of civilised behaviour which happens on university grounds (first using any possible means to notify the president about the events);
h. to receive visitors until 12.00 p.m., after which the hostel will be closed. The access of strangers (people who are not accommodated in the University Campus – students, relatives, friends, etc. who do not have Hostel identification cards) must be registered in the registry book in the doorman’s cabin by presenting their ID cards;
   i. to receive and use the Hostel identification card.

Art. 23. The obligations of students accommodated in hostels are:
   a. to know and respect the current regulations;
   b. to respect the principle of collegiality and to follow a behaviour to avoid the following situations:
      b.1. discrimination, gender harassment, ethnicity or in any other form of discrimination, use of physical or mental violence, offensive language or abuse of authority against a member of the academic community, regardless of their position within the University (student, teacher, member of the university management, member of the administrative staff);
      b.2. repeated formulation of complaints, notifications or slanders, obviously unfounded, to a colleague;
      b.3. discussing with other students the social or medical situation of a student.
   c. to vacate the rented place at the date of the expiry of the contract, meaning that they do their liquidation personally, by handing in their Hostel identification card, access card, as well as all the goods received at the start of the year based on signed statement of handing over - reception and the living space in good condition.
      c.1. For lost or deteriorated Access cards a fine will be paid, established by decision of the Administrative Board;
      c.2. The first student accommodated in the room becomes responsible for the room. This fact will be mentioned in the contract of rental agreement and a signed statement will be closed for taking over the room.
      c.3. In case she/he leaves, the responsibility is transferred to the next student accommodated.
      c.4. The last student who vacates the room will hand it over with the hostel administrator present.
   d. the effecting of changing/ establishing residence in ID cards in accordance with OUG (GEO - Government Emergency Ordinance) 97/2005 republished, within 15 days of entering the hostel, otherwise it is sanctioned with a fine from 75 RON to 150 RON;
   e. to facilitate the inspection of rooms by the hostel administrator and control bodies in order to check the state they are in and the way they are kept by the students.
      e.1. There must be at the hostel administration a key for all the premises/rooms of the building for exceptional cases;
      e.2. Allow to be moved to another room / dormitory if necessary.
   f. students who facilitate or hide the fictitious accommodation of students or other people and conceal the vacating of a place in the room in order to obtain undue comfort, lose their right to live in student hostels, being sanctioned together with the other students in the room;
   g. to have a decent attire and behaviour;
   h. to keep the silence during resting and study hours, between 01.00 p.m. - 02.00 p.m. and 10,00 p.m. - 08,00 a.m. in accordance with Law no. 61/1991 republished, art.2, point 26.
      i. to not change the room and hostel distributed without the approval of the Administrative Social Services;
      j. the deterioration of goods on the inventory of the room or in the common spaces lead to the obligation of the student to support the damages by either substitution or material compensation, being individually responsible for all the deterioration that s/he produces and solidary with the other students in the room or on the corridor, in case the author cannot be identified, the damages will be supported by all;
      k. the landlord does not assume responsibility for personal belongings left / forgotten in the common areas of the hostel.
   l. to maintain the cleanliness around the hostel, since it is forbidden to throw away household garbage, cigarette butts or to destroy green space. It is definitely forbidden to dry and shake clothes and other items (carpets, rugs, blankets) outside the hostel, in accordance with the decision of the Local Council of Târgu Mureş;
   m. to maintain the cleanliness in the room distributed and to do a general cleaning in the room at the end of the academic year. This activity will be shared together and in solidarity by all students who have lived in that room; otherwise, a report will be drawn up by the administrator of the hostel together with the representatives of the student body and the last student to leave the room will lose his/her right to accommodation in student hostels for an academic year;
   n. not to practice trade inside the hostels;
   o. not to cook in the rooms and no to wash dishes in the washbasins in the bathrooms or rooms;
p. to pay the hostel fee by the end of the current month, in case of non-payment, the student will pay, without deferment or other preliminary formalities, a fine of 2 % for each day of delay, starting with the day after the deadline, calculated at the quantum of the unpaid sum, until the actual payment. The quantum of the fine may exceed the hostel fee.

For a delay longer than 1 (one) month the student will be excluded from the hostel.

The payment of the accommodation fee cannot be subject to the condition of the receiving a student's grant.

q. to change, according to sanitation rules, the bed linen twice a month. The administration of the hostel ensures the change of bed linen;

r. any notification will be made only on the specially provided notice boards in the entrance hall of the hostel, with the approval of the president of the Students' League. It is forbidden to broadcast any political propaganda or publicity for any societies;

s. it is definitely forbidden to introduce or grow different animals or birds;

ş. it is forbidden to introduce into the hostel objects under the management of another hostel as well as to introduce bicycles into the building/room;

t. not to effect alterations of the electric wiring or to use improvisations that may affect the good functioning of these;

ţ. to watch over the rational use of utilities and other available materials;

u. to permanently watch whether the sanitary appliances function properly and there are no losses of warm or cold water;

v. it is forbidden according to PSI norms to use great consummators of electric energy (electric stoves, refrigerators, heaters or washing machines). The users will be held directly responsible for overcharging the present electric point;

x. it is strictly forbidden inside the student hostels to smoke, consume alcohol, organise parties and to use musical equipment with an intensity likely to disturb the quiet of people accommodated in the hostel, as well as other residents;

y. it is definitely forbidden inside the student hostels to consume or sell drugs and hallucinogenic substances;

z. the disturbing of the peace, hosting strangers and the consumption of alcohol and tobacco is sanctioned with exclusion from the hostel;

w. students and resident foreign scholarship students of the Romanian state have the same rights and obligations as every other student.

Chapter V. Sanctions

Art. 24. For the breach of the provisions of the current Regulations sanctions will be applied in concordance with the gravity of the transgression.

The Disciplinary Committee is established as needed in case of irregularities regarding the violation of the Regulation on Organization and Operation of student dormitories.

If the transgression consists of damaging or destruction of goods from the hostel, before applying the sanction, the damage produced will be recovered from those at fault.

The sanctions that can be applied are:

a. written warning;

b. exclusion from the hostel for a period of 6 months;

c. exclusion from the hostel for a period of 1 year;

d. loss of accommodation rights for all the duration of studies at the UMFST G.E. Palade Tg. Mures.

Art. 25. The loss or deterioration of the access card is sanctioned with the payment of a fine of 50 Ron, according to the Decision of the Administrative Board.

Art. 26. Students who are caught smoking, organizing parties, using equipment with intensity likely to disturb the peace of people accommodated in the hostel, hosting strangers, estranged the obtained place, consuming or selling alcohol, tobacco, drugs and other hallucinogenic substances will be sanctioned by exclusion from the hostel, immediately, without any delay, according to the Regulation on the organization and operation of student dormitories chapter IV, art. 23, lit. „x”, „y” and “z”.

Art. 27. The proposal for applying the sanction is made in the presence of the student. The Administrative Board can decide to keep the sanction in place definitively.
The decision to sanction can also be taken in the absence of the student.

Art. 28. A copy of the AB decision to sanction the student will be consigned to the Dean of the faculty in the student's file.

Art. 29. Contestations against the sanctions can be lodged within 24 hours from the date of communicating it to the student.

Contestations will be solved in 10 days from handing them in. The solutions given to the contestations are definitive.

Chapter VI. Final provisions

Art. 30. At the start of each academic year, the Administrative Board, based on the proposals of the accommodation committee, will decide the distribution of the student hostels.

Art. 31. The security of hostels is provided by the security personnel of the university in accordance with Law no. 333/2003, republished, supported by the police of the university campus.

Art. 32. The Accommodation Committee is responsible for the implementation of the present Regulation.

All documents have been drawn up respecting the provisions of Education Act 1/05.01.2011, Institutional and complementary contracts signed annually with the Ministry, the Regulation of Organisation and Operation of the UMFST G.E. Palade, The schooling methodology of Romanians everywhere for every academic year, adapted to the realities and peculiarities of the George Emil Palade University of Medicine, Pharmacy, Science and Technology of Târgu Mureș, approved at the meeting of the Administrative Board.

The Administrative Board of the George Emil Palade University of Medicine, Pharmacy, Science and Technology of Târgu Mureș, has approved the present regulation on the 11th September 2022 and the date of its enforcement is 12th September 2022.

Appendices

Appendix 01: The methodology of accommodating students in the hostels of the UMFST G.E.Palade Tg.Mureș
Appendix 02: The methodology of electing the Student Committee of Hostels
Appendix 03: UMFST-REG-50-F01 Ed.14 – Application form for accommodation
Appendix 04: UMFST-REG-50-F02 Ed.14– Declaration on his/her own responsibility,
Appendix 05: UMFST-REG-50-F03 Ed.14– Application for transfer
Appendix 06: UMFST-REG-50-F04 Ed.14 – Application for relinquishment of a place
Appendix 07: UMFST-REG-50-F05 Ed.14– Contract of rental agreement
Appendix 08: UMFST-REG-50-F06 Ed.14 – Application for vacating the hostel
Appendix 09: Hostel identification card
THE METHODOLOGY OF ACCOMMODATING STUDENTS IN THE HOSTELS
OF THE UMFST G.E. PALADE TG. MURES

Art. 1. Student hostels can accommodate bachelor and master students and student families from state education, full-time, who are domiciled outside the municipality of Târgu Mureș, who do not own accommodation spaces as their or their parents’ personal property either in Târgu Mureș or in the surrounding areas, as well as foreign scholarship students of the Romanian state.

Art. 2. Accommodation places are distributed annually, by the decision of the Accommodation Committee, for each faculty/study programme/year of study accorded on a percentage basis: the number of accommodation places for the students of the university, reported to the number of funded places granted by the Ministry of Education / study programme / year of study / gender / social or medical status.

Art. 3. For the students of the 1st year the applications admitted to funded places will first be considered, and within the number of available places, the applications of students who pay tuition fees.

Art. 4. for the distribution of the students from years II - VI will be taken into account the school situation (Number of Credit Points - NCP) taken from UMS by the Computer Networks, Communication and Digitalization Service, depending on the structure of the academic year and the communication from the dean’s offices of the Faculties regarding the completion of semester II. exams.

Art. 5. The Committee reserves the right to modify the number of allocated places for each year of study and study programme in accordance with university enrolment figures, depending on the minimal number of points that a student can have to obtain accommodation, depending on the applications for each year of study and the number of applications filed.

Art. 6. The criteria for selection will be cumulated from:
   a) academic performance,
   b) social criteria,
   c) medical criteria,
   Students from the social/medical category will get an increment of 20 % of the score obtained at academic performance, on condition that s/he is within the minimal number of points that a student can have in order to obtain an accommodation place.

Art. 7. The accommodation committee is formed consisting of:
   President: - general administrative director
   Members: - head of administrative social services
   - administrative social service administrator
   - administrators of the student hostels
   - a representative of each student league.

Art. 8. The steps of accommodation:

Stage 1
(1) The applications for accommodation will be filed on the platform „CAZARE ONLINE” (Online accommodation).
(2) For students from 2nd to 4th year, the applications for accommodation will be filed after the session of module 4 exams.
(3) For students of the 1st year the applications are filed after the display of the results of the admission exam.
(4) The checking and validation of applications is done by the administrators of the Social administrative Service
(5) The Accommodation Committee verifies and validates, in accordance with The Regulation of Organisation and Operation of student hostels, the applications for accommodation.
(6) The distribution of students is done on the platform for online accommodation.
(7) The display of the distribution of students in hostels 5 (five) days before starts the students accommodation in the dormitories.
(8) Lodging of contestations within 24 hours from the display of the distribution of students in hostels, they should be sent to the e-mail address cazare.online@umfst.ro.
(9) Contestations will be solved by the Accommodation Committee in accordance with the legislation.
(10) Hostel identification cards will be generated by the platform for online accommodation, in accordance with academic classification.

Stage II

(1) The issuing of Hostel identification cards for students who have obtained a place of accommodation in the university campus is effected before the start of the academic year so that students should be accommodated in the hostels on the first day of the academic year.
(2) Verification of situations in view of the identification cards issued and the presentation of the student at the administration of the hostel for accommodation in the hostel.
(3) The Centre for accommodation is to be found at the hostels.
(4) The hostel identification card is issued personally, based on ID cards.
(5) Students who have obtained a place of accommodation and have a parent member of the faculty, teaching staff, non-teaching staff, active, retired or deceased, will present on accommodation a certificate attesting this, in accordance with Education Act 1/05.01.2011.
(6) The certificate handed up to the 1st October will be valid throughout the academic year while certificates handed in subsequently will be considered valid starting with the 1st of January of the following year.
(7) After receiving the Hostel identification cards the student presents him/herself to the hostel's administrator where s/he will sign his/her contract for the room and will fill out the signed statement of handing over - reception of the items on the inventory of the room, the Application form for establishing residence and will pay the accommodation fee and take over the Hostel Access card.
(8) Students who wish to change their distributed places will appeal in writing to the Accommodation centre, in an application for transfer.
(9) The Request for transfer must have the accord of both parties and should not involve any material or other interest. Otherwise students will not obtain another place in the hostels for the rest of the duration of their studies and will face the sanctions prescribed in the Regulation of Organisation and Operation of student hostels.

Stage III

(1) Students who give up their allocated place, students who cannot present themselves during accommodation hours and students who did not manage to file their application for accommodation during the programme of the platform for accommodation online, will file a request at the e-mail address cazare.online@umfst.ro during the programme announced on the site of the university.
(2) It is forbidden to give up one's allocated place in the student hostel in favour of another student.
(3) Students who have obtained a place of accommodation and do not present themselves or do not announce their delay by the deadline announced for the issuing of Hostel identification cards will lose their place of accommodation.
(4) The places left vacant/ unoccupied will be redistributed on the last day of the programme for the issuing of Hostel identification cards.

Art.10. Students accommodated in student hostels have all the rights and obligations stipulated in the Regulation of Organisation and Operation of student hostels.
THE METHODOLOGY OF ELECTING THE HOSTEL’S STUDENT COMMITTEE

CHAPTER I. GENERAL NORMS

Art. 1. The present methodology contains the way of electing the “Hostel’s Student Committee” (CSC) which includes the heads of hostels and corridors for each student hostel, criteria of eligibility as well as their rights and obligations.

CHAPTER II. CRITERIA OF ELIGIBILITY

Art. 2. General Criteria
Eligible for being part of the CSC are:
   a. Students who are residents of the student hostel in whose CSC they wish to play a role.
   b. Students who are not in the last year of study.
   c. Students who have not breached the norms of discipline and do not have debts within the student hostels.
   d. Students who have not been dismissed from the CSC for reasons of not fulfilling their duties in the CSC.

Art. 3. Special Criteria
Students who have fulfilled their attributions being responsible for a floor are eligible to take responsibility for a hostel.

CHAPTER III. RIGHTS AND OBLIGATIONS

Art. 4. The rights of the Hostel’s Student Committee
Those responsible for the hostel and the floors will obtain a reduction of the accommodation fee according to the quantum of the subvention granted that year.

Art. 5. The obligation of the Hostel’s Student Committee
   a. they ensure that the Regulation of Organisation and Operation of student hostels, the individual Contract of rental agreement for the room, and other normative acts that regulate academic life are popularised, learned about and respected by the student body;
   b. they ensure order and discipline in the hostel or their own accord or at the notification of any student from the hostel or the floor they are responsible for;
   c. they mediate conflicts between students on the level at which they are to blame, if they can not mediate conflicts they inform the doorman on duty who will announce the dispatch of the competent bodies, after which the representative of the students assists and signs the report of the doorman;
   d. together with the administrator of the hostel they fulfil the duties established by the healthcare bodies, those of security and prevention of fires;
   e. provides support to the administrator for completing the satisfaction evaluation questionnaire by the students staying in the student dormitories.
   f. together with the administrator of the hostel they suggest the complementation of the furnishing, bedding and other materials and replacement of those that can no longer be used;
   g. they draw the attention of the administrator of the hostel and the Students' League and/or the ASM to the existence of people who figure on the list of residents but do not live in the student hostels;
   h. they are in charge of the sanitary kit, the remote controls of the air-conditioning system and the television on each floor as well as the timetable for the automatic washing machines;
   i. they are responsible for the distribution of the students' mail;
   j. they respond to the requests of the university’s board of directors for any actions ensuring that activities taking place in the hostel are satisfactory.

CHAPTER IV. SANCTIONS

Art. 6. If the members of the Hostel's Student Committee do not fulfil their duties, they will be sanctioned with a written warning, and if they persist in neglecting their obligations they will be replaced by deputies appointed by the Students' League.
CHAPTER V. THE METHODOLOGY OF ELECTION

Art. 7. The period for the holding elections and appointing the Hostel's Student Committee is between the 15th and 25th of October;

Art. 8. The notice will be visible on all notice boards in the hostels as well as on all social channels of the Students' League and the Association of Hungarian Students;

Art. 9. Necessary documents:
   a. a certificate from the Administrator of the student hostel where s/he lives, which attests that the student has not breached the norms of discipline or is not on the list of bad payers of the accommodation fees;
   b. a letter of intent in which arguments are provide for the wish to become a member of the CSC (in 3 subsections);
   c. a certificate from the Dean of the faculty attesting the year of study and the study programme;

Art. 10. Evaluation of the Files will be completed in 3 working days at the most, after which the official results will be displayed after the first meeting of the Administrative Council of the university after the assessment of the files.

Art. 11. Students who have already held these positions and have a good evaluation from the Students' League or the Association of Hungarian Students have priority.

Art. 12. The administrator of the student dormitory for which the application is submitted will give his consent for each application submitted in order to fulfill the duties of HSC managers.
APPLICATION FOR ACCOMMODATION

no. _____________ on ____________________

NAME: ____________________________________________

FIRST NAME: ________________________________________

NO. OF REGISTER/ COMPETITION LEGITIMATION ________________

DATE OF BIRTH: _________________

SOCIAL SECURITY NUMBER: ____________________________

ID CARD: SERIES ___________ no. _______________________

RESIDENCE: _________________________________________

STUDY PROGRAMME: _________________________________

YEAR OF STUDY: _________

TELEPHONE: ________________________

EMAIL: ____________________________

I am familiar with the structure of the distribution of student hostels and the Regulation of Organisation and Operation of student hostels.

Requesting accommodation in the Student Campus, for the academic year _______ / _______

HOSTEL ___________  ROOM ___________

I declare that I assume full responsibility for all the statements made on the occasion of applying online for the accommodation session;

I declare that I am acquainted with the provisions of the Regulation of Organisation and Operation of student hostels as well as the provisions of the contract of rental agreement, displayed on the site of the university;

I declare that I am acquainted with and I have understood the provisions of the Methodology of accommodation on the web page of the university and I confirm the fact that all the information I convey in the application form is real;

I declare that I have been informed and I have understood that the classification is generated based on my own school situation, stated in the UMS;

I declare that I have been informed and I have understood that in case I appear with unpaid debits in the books of the hostel I will be able to enter my name online BUT I WILL BE EXCLUDED from the generation of the classification and I will thus lose the possibility to obtain a place in the hostel.

I declare that I have checked all the files loaded to the online platform of accommodation and I confirm that these comply with the requirements and are scanned copies of the original documents.

Date ___________________ Signature ___________________
DECLARATION ON HIS/HER OWN RESPONSIBILITY

Student ______________________________________________________
Year of study __________, study programme __________________________

A. SOCIAL CASE

1. REVENUE EARNED

1. Total net Salary __________ (ron/month)
2. Indexed pensions __________ (ron/month)
3. State allowances for children __________ (ron/month)
4. Other aid received from the state __________ (ron/month)
5. Income from rented estate __________ (ron/month)
6. Income from association with societies with private capital (including dividends) __________ (ron/month)
7. Income from agriculture __________ (ron/month)
8. Other REVENUE EARNED by the family __________ (ron/month)

SUPPLEMENTARY ALLOCATIONS FOR FAMILIES WITH MORE CHILDREN DO NOT COUNT

TOTAL INCOME (1+ 2 + 3 + 4 + 5 + 6 + 7 + 8) __________ (ron/month)

2. NUMBER OF PERSONS SUPPORTED, FROM WHICH:

- pupils ________
- students ________
- preschool children ________

3. AVERAGE INCOME PER FAMILY MEMBER __________ (ron/month)

TO JUSTIFY THE ABOVE DECLARATIONS THE CERTIFICATES OR LEGALISED COPIES ARE ATTACHED:
________________________________________________________________________________________
________________________________________________________________________________________
____________________________________________________________________

I DECLARE ON MY OWN RESPONSIBILITY THAT THE DATA ABOVE ARE REAL, BEING AWARE OF THE FACT THAT NOT DECLARING INCOME OR FALSELY DECLARING THEM RESULTS IN THE LOSS OF MY PLACE OF ACCOMMODATION AND MY FACING LEGAL CONSEQUENCES (In accordance with the provisions in art. 326 and art. 327 of the new Penal Code referring to the offence of forgery in deeds by private signature and the offence of using forgery)

Date _______________ Signature ____________________
APPLICATION FOR TRANSFER BETWEEN
DISTRIBUTED PLACES IN STUDENT HOSTEL

To,
the Social administrative service

Please approve the following transfer:

Student ________________________________________ year ____ study programme ________________.
hostel _____, room ____.

Student ________________________________________ year ____ study programme ________________.
hostel _____, room ____.

where we have obtained accommodation places in the academic year 20____/20____.
Thank you!

Târgu Mureș on ___________ Signature ____________

Signature ____________
APPLICATION FOR RELINQUISHMENT OF A PLACE IN A STUDENT HOSTEL

To the Social administrative service

The undersigned ____________________________, student in the year _______ study programme ________________________________, hereby inform you that I wish to relinquish the place distributed to me in the hostel no. ______ room ______ where I have obtained a place of accommodation for the academic year _____/______.

Thank you.

Date ___________                     Signature ___________
I. CONTRACTUAL PARTIES

Between the George Emil Palade University of Medicine, Pharmacy, Science and Technology with headquarters in Târgu Mureș, Str. Gheorghe Marinescu no. 38, holder of the rights to administrate the student hostels represented by administrator __________________________ of the student hostel no. _____, str. Nicolae Grigorescu no. _____, or str. Căprioarei no. 4, as locator, and

Student __________________________ year _________, study programme __________________________ with stable residence in (city, town etc.) __________________________, street __________________________, no. ______, ap. _____, county ___________________________, telephone __________________________, e-mail __________________________, possessor of ID card series______ no._____, SOCIAL SECURITY NUMBER: __________________________, as resident, have entered the present contract of rental agreement.

II. SUBJECT OF THE CONTRACT

The SUBJECT OF THE lease for the academic year ______/______ of a surface for residence in the Student hostel no. _____, room no. ______ situated in Târgu Mureș, str. Nicolae Grigorescu, no. ____ or Căprioarei street no. 4, the fittings of adjacent common spaces as well as the inventory stipulated in the signed statement of handing over - reception attached to the present contract.

III: DURATION OF CONTRACT

The lease period is from the date of closing the contract until the last day of academic activity specific to each study programme and year of study, according to the structure of the academic year approved in the Administrative Council, on the ______________.

IV. ACCOMMODATION FEE

The accommodation fee is established according to the monthly expenses for each place of accommodation, the degree of comfort of the hostel and the subvention granted from the state budget, approved by the Administrative Council.

For the academic year ______/______ the accommodation fee in the hostel, according to the category of the student/master student accommodated (buget, tax, CD, CD tax, SS, orphan of one or both parents, Children's home, disabled, CSU, CARICOM (__________), is __________ lei / month.

In the first month of accommodation, until establishing the classification of places – funded, not funded – the accommodation fee will be paid as follows:

a) for 1st year students the accommodation fee is according to the registration classified as funded or not funded place;

b) for students from 2nd to 6th year, the accommodation fee is for an amount established for the category or students in funded places, excepting students from study programmes where there are no funded places;

c) from the following month on, after clarifying the school situations, students will pay the accommodation fee in accordance with art. 21 of the Regulation of Organisation and Operation of student hostels.
The accommodation fee must be paid by the end of the current month. In case of non-payment by the deadline mentioned, the representative of the locator will apply the provisions of the Regulation of Organisation and Operation of student hostels.

V. RIGHTS AND OBLIGATIONS OF THE CONTRACTUAL PARTIES

RIGHTS AND OBLIGATIONS OF THE Locator:

1. To hand over the room with the facilities belonging to them as specified in the subject of the contract, in a state suitable for use as living quarters, based on the signed statement of handing over - reception, attached to the present contract.
2. To ensure the execution of maintenance and repair work necessary for the proper use of common spaces in the hostel.
3. To ensure the constant cleaning of common spaces in the hostel and in the surrounding grounds, evacuating household garbage.
4. It is forbidden to alter in any way the given space, with the facilities belonging to them, subletting the space in question or using it for other purposes.
5. To check and control at any time and without forewarning the way in which the residents use and maintain the rented surface, the inventory handed over and the common spaces of the hostel.
6. To immediately retrieve, from the date of finding that items from rooms or common spaces are missing or have been damaged, by cashing in their price and the costs of installation.
7. To provide security at the entrance of the hostel, to respect the norms of hygiene and sanitation, PSI, and civil protection.
8. To issue Hostel identification cards and access cards, and effect their monthly validation. To ensure and watch over the registering of the establishment of residence in the ID cards of students, as well as registering, in an organised fashion, all accommodated people in the Real estate registration book for the duration of the contract of rental agreement.
9. To make sure that the bed linen given for the resident's use is changed twice a month.

RIGHTS AND OBLIGATIONS OF THE Resident

1. To take over the room with the facilities belonging to them as specified in the subject of the contract, in a state suitable for use as living quarters, based on the signed statement of handing over - reception, attached to the present contract. Any damages caused will be paid for by the residents. Mounting any kind of object onto the walls of the rooms can only be done with the approval of the administrator in every student hostel.
2. To pay the accommodation fee by the end of the current month. In case of non-payment, the student will pay, without deferment or other preliminary formalities, a fine of 2 % for each day of delay, starting with the day after the deadline, calculated at the quantum of the unpaid sum, until the actual payment. The quantum of the fine may exceed the accommodation fee.

After a delay longer than 1 (one) month of non-payment of the accommodation fee the student will be excluded from the hostel. The payment of the accommodation fee cannot be subject to the condition of receiving a student's grant.
3. Monthly validation of Hostel identification cards for all categories of students accommodated in the hostels.
4. Any change in the ID card or telephone number will be announced to the administration of the hostel.
5. To use properly the items on the inventory of the room, as well as the electrical and sanitary appliances at their disposal.
6. To ensure the order and cleanliness in the allotted space, not to throw away packaging and household garbage around the hostel and on the alleyways of the campus.
7. In accordance with the decision of the Municipal Local Council no. 224/2002, art.15, point.3, it is definitely forbidden to dry clothes or shake other items (carpets, rugs, blankets, etc.) outside the hostel, the fine being 500 lei according to art. 29 of the same decision.

8. To keep the silence during resting and study hours, between 01.00 p.m. - 02.00 p.m. and 10.00 p.m. - 08,00 a.m. in accordance with Law no. 61/1991h, art.2, point 26, republished, to sanction acts breaching certain norms of social cohabitation, order and public peace.

9. It is forbidden to organise parties and to use musical equipment with an intensity to perturb the quiet of people accommodated in the hostel, as well as other citizens in the neighboring residential areas.

10. To allow to be moved to another dormitory/room if necessary and to allow to carry out inspections of the rented room. A key of the room will permanently be kept at the administration of the hostel.

11. To ensure the security of personal goods by locking them up, using the Yale locks mounted, because the administration does not take responsibility for the goods in the rooms.

12. At the expiry of the contract to return the goods received based on the signed statement of handing over - reception in the state in which they were received and to do a general cleaning in the room.

13. Not to effect alterations of the rented space or the included installations, not to change their use for other purposes.

14. Not to accommodate themselves fictitiously, not to conceal the vacating of a place in the room in order to obtain undue comfort and not to sublet the rented space as residence to other people. If these obligations are ignored, the sanction will be applied of losing their right to accommodation for the rest of the duration of their studies, both for the person who got accommodation fictitiously and sublet the space and for the person who actually occupied that space.

15. To effect the registration of the mention of establishing residence in ID cards in accordance with OUG 97/2005, within 15 days of entering the hostel, otherwise it is sanctioned with a fine from 75 RON to 150 RON;

16. To present to the doorman on duty, whenever asked, the Hostel identification card and on entering the hostel, to use the access card.

17. To receive visitors until 12.00 p.m., after which the access of strangers (people who are not accommodated in the University Campus) being compulsorily registered in the registry book in the doorman's cabin by presenting their ID cards;

18. To materially answer for shortages and deteriorations of the goods in the room and in the common spaces of the hostel.

19. The landlord does not assume responsibility for personal belongings left / forgotten in the common areas of the hostel.

20. To only post notices or posters on the specially provided notice boards with the approval of the president of the Students' League, any political propaganda being forbidden.

21. To respect the norms of accessing the hostel, the norms of hygiene and sanitation, PSI and civil protection.

22. To let the administration of the hostel know about the potential appearance of malfunctions in the appliances from the hostel or in the room, in order to have these remedied.

23. Not to use the room and the common spaces in the hostel for commercial purposes.

24. Not to use appliances with great consumption of electric energy (heaters, electric stoves, refrigerators, microwave ovens, washing machines). It is forbidden to prepare food in the rooms and to wash dishes in the washbasins in the bathrooms and rooms.

25. Not to use improvised means of electricity or heating.

26. It is strictly forbidden inside the student hostels to smoke, to organise parties, to use equipment with an intensity to perturb the quiet of residents, to accommodate strangers, the estrangement of the obtains place, to consume or sell alcohol, tobacco, drugs and other hallucinogenic substances. Students caught and will be sanctioned with exclusion from the hostel, effective immediately, according to the Regulation of Organisation and Operation of student hostels, cap. IV, art. 23, letters „x” ; „y” and „z” ,

27. It is definitely forbidden to introduce or grow different animals or birds in the hostel.
28. Checking out before the expiry of the contractual terminus will be done based on request presented to the administration of the student hostel in the following variants:
   a. application filed by the 30th (31st) of the month, the student will be considered checked out beginning with the first day of the following month, the accommodation fee is paid to the full for a month.
   b. application filed by the 15th of the month, the student will be considered checked out beginning with the 16th of the month, the accommodation fee will be paid for 15/16 days.
29. When leaving the hostel, the student will hand over the key of the room, their Hostel identification card, the access card, as well as all the items on the inventory received from the administration of the hostel.
30. During the first 2 (two) months of accommodation (September, October) students will not be able to change their accommodation obtained at the initial assignment.

VI. FINAL PROVISIONS

In case of breach of the present contract which constitutes an integral part of the Regulation of Organisation and Operation of student hostels, those to blame will be sanctioned according to the severity of their actions, or they will be held accountable in contraventional, civil or penal way, as the case may be.

If other contractual obligations are also ignored, the situation is regulated by legal way, based on the current legislation.

The present contract is filled out in accordance with the provisions of the current legislation, being signed in two copies, one for each of the parties.

I have read and have acknowledged the provisions of the present contract as well as the Regulation of Organisation and Operation of student hostels, committing myself to respect them by the letter.
Appendix to the Contract of rental agreement

UMFST G.E. Palade Tg. Mures
Student hostel no. ______

RECORD SHEET
of the goods received for use in room no. ______
in accordance with contract no. _________ from _________

Name and first name _________________________________________________________,
year _____ study programme ____________________________________________________ I received the
following inventory items and bed linen:

<table>
<thead>
<tr>
<th>Name of objects</th>
<th>U/M</th>
<th>RECEPTION</th>
<th>HANDING BACK</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>quantity</td>
<td>signature</td>
</tr>
<tr>
<td>Bed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wardrobe</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Table</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Chair</td>
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<tr>
<td>Clothes dryer</td>
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<td></td>
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<tr>
<td>Shelf / hanger</td>
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<tr>
<td>Paper basket</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Yale lock door / key</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Blanket</td>
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<td></td>
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<tr>
<td>Bedsheet</td>
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<td></td>
<td></td>
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<tr>
<td>Pillowcase</td>
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<td></td>
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<tr>
<td>Pillow</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Carpet/ mat</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medical kit</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Remote control of the air conditioning system</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Access Card</td>
<td></td>
<td>Serial no</td>
<td></td>
</tr>
<tr>
<td>Date of reception / handing back</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I have a personal car with registration no._________ _________ ________
APPLICATION FOR VACATING THE STUDENT HOSTEL

APPROVED
Administrator

To,
the Social administrative service

The undersigned ___________________________ student in the year ____________ study programme ____________________________, hereby request to check out from the student hostel no. _______ room _______ starting with _____________________________.

In accordance with the Regulation of Organisation and Operation of student hostels, I commit myself to pay the accommodation fee by the date specified in the present request for check out from the student hostel.

Thank you!

Hostel identification card

Date ____________                        Signature________________
HOSTEL IDENTIFICATION CARD

LEGITIMĂȚIE DE CĂMIN Nr.

Studentul/a

CNP
Specializare anul 1 repartizată
la căminul studențesc nr. 1 cam. nr.
anul universitar 2020-2021

C.I. seria nr.

L.S.

Data eliberării

Semnătura......................................