



Reference documents:

Higher Education Act no. 199/2023, with subsequent amendments and additions

Law no.319/2003 regarding the Status of research-development staff

Government Decision no. 1339/2023 regarding approval of the Methodology – competition procedure for filling vacant teaching and research positions in higher education

MENCS Order no. 6129/2016 regarding approval of minimum necessary and mandatory standards for conferring academic titles, professional research-development titles, doctoral supervisor and habilitation certificate.

Charter of the George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Târgu-Mureș

LIST OF DEFINITIONS AND CLARIFIED TERMS USED IN THE ASSESSMENT OF THE ACTIVITY OF TEACHING AND RESEARCH STAFF AT "GEORGE EMIL PALADE" UNIVERSITY OF MEDICINE, PHARMACY, SCIENCE, AND TECHNOLOGY FROM TÂRGU MUREȘ

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**List of definitions and clarified terms used in the assesment of the activity of teaching and research staff
at "George Emil Palade" University of Medicine, Pharmacy, Science, and Technology from Târgu Mures**

I. Teaching and professional activity

No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
1.	Teaching activities - basic teaching norm/semester II + semester I		Positions list extract	The teaching norm is noted like it appears in the Positions list for the academic year ended in the calendar year (sem. II) and the academic year in progress (sem. I). Hourly paid rates are not taken into account.	All fields
2.	Teaching activities (courses, practical activities) within extensions/branches of the university		Certificate signed by the director of extension/branch and Positions list extract	According to the existing records at extension/branch level	All fields
3.	Courses for students or internship guidance, practical work, workshops - first author/co-author	Works for internal use, teaching materials for students printed or ebook format which do not have ISBN.	Cover copy and the contents	Only those courses/guides which exist in the UMFST Library will be considered - copy handed for checkout, web address for e-courses. PowerPoint presentations uploaded to eUMFST or listed/browsed will not be considered.	All fields
4.	Books published at international publishing houses/ publishing houses recognized by CNCS/UEFISCDI/E-books with ISBN - as editor, main author, first author.	Specialized book with ISBN and published in a publishing house: published in the field of the position in competition or of author's domain, recognized by CNCS-UEFISCDI or at an international publishing house. Main author of the book: authors mentioned in the CIP cassette printed inside the book, as issued by Romanian National Library or by the international equivalent. E-books - a digital electronic file containing the text and images of a book, which holds ISBN	Cover copy CIP cassette printed inside the book. Table of contents of the book/contributors or the first page of the chapter where the authors are mentioned. Search books database www.kvk.org	A book (with ISBN) author will not score the book (as author/co-author) and, separately the statute of author of chapters in the book already scored. - All authors in the CIP cassette are considered main authors. - The status of coordinator of some books is equivalent with: editor, under the editorship). - In the description, the names of the authors as in the CIP form. - In "star", is used the official form of the authority file of the Romanian National Library - Applies to books where the title and contents are related to the field of activity of the position in competition. - Doctoral theses published with ISBN are not included - Volumes of articles (e.g., Conference Proceedings) are not quantified.	All fields



No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
5.	Books published in international publishing houses/ publishing houses recognized by CNCS-UEFISCDI/E-books with ISBN - as co-author.	Specialized books published at international publishing houses: Scientific books published by international publishers, in a foreign language English, French, German, Italian, Spanish or Russian. E-books - a digital electronic file containing the text and images of a book, which holds ISBN	Cover copy CIP cassette and the contents	-Volumes of articles (e.g., Conference Proceedings) are not quantified. - Doctoral theses published with ISBN are not included.	All fields
6.	Chapters in treatises or collective volumes published by international publishing houses/ recognized publishing houses by CNCS -UEFISCDI – as first author	Book chapter: the text defined by a title in a book where this text is related to the field of activity of the position in competition or the specialisation of the candidate.	Cover copy CIP cassette, Contents, the Chapter's first page	Each chapter has a first author/main author (first in the author listing), the other authors are co-authors.	All fields
7.	Chapters in treatises or collective volumes published at international publishing houses/publishing houses recognized by CNCS-UEFISCDI – as co-author		Cover copy CIP cassette, Contents, the Chapter's first page		All fields
8.	Translation of a specialized book written in Romanian language (by an prestigious international publishing house) – as main author/co-author		Cover copy CIP cassette, Contents	Scientific books published in/from the following foreign languages: English, French, German, Italian or Spanish.	All fields
9.	Translation of a specialized book written in Romanian language /Hungarian language (at a CNCS recognized publishing house) – as main author/co-author		Cover copy CIP cassette, Contents	Scientific books published in/from the following foreign languages: English, French, German, Italian or Spanish.	All fields
10.	Participation in the commissions for drafting the admission subjects for master and residency exams (central or specialized commission)		Certificate from dean's or vice-rector's office	Each individual participation is scored, including interviews at the English language degree programs. This section is for reporting activity as a member of the bachelor's examination committee – oral or practical exam (including AMG, MD, OSCE – only for OSCE during the bachelor's examination)	All fields



No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
11.	Participation in the bachelor, residency admission exam as support staff. Participation in the PhD admission exam / ECA exam at the end of the first year of doctoral studies		Certificate from dean's or vice-rector's office Certificate from Doctoral school	To fulfill responsibilities like: head of building or hall manager or secretary/sheet responsables/supervisor/ carrying the subjects, other duties. Commision member.	All fields
12.	Training courses for admission exam		Certificate from the Admissions Office	Course coordinators/senior lecturers	All fields
13.	Postgraduate courses – director/lecturer		Certificate from dean's or vice-rector's office	Ordinary participation, as an auditor, in postgraduate or training courses are not scored. Ministry of Education's accredited courses, the score is multiplied by 1.5.	All fields
14.	Tutoring activity (with students)		Certificate from dean's office or a screenshot from the UMFST website		All fields
15.	Resident internship coordinator / supervisor		Certificate from Residency training directorate	The coordinator must provide evidence of resident training activity - course/practical training schedules	Medical-pharmaceutical
16.	Responsibilities within the discipline		Certificate from head of discipline	Ex: inventory manager, others. The score is awarded per year, not per activity.	All fields
17.	Bachelor or Master study program coordinator Field coordinator for doctoral and master's studies		Certificate from dean's office/doctoral school	It is scored or study programs/the doctoral studies or master field.	All fields

II. Scientific and research activity

No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
18.	Papers published in extenso in ISI listed journals with IF, first author - Original research, review/case report, case presentation/editorial, letter to the editor	Article: scientific publication published in extenso, in printed or electronic format Journal with impact factor (IF) indexed in WoSc - Core Collection: journal for which Clarivate Analytics calculates and publishes the impact factor in Journal Citation Reports -Impact Factor: Value mentioned on WoSc - Journal Citation Report -FCIAP = sum of impact factors of articles published by the candidate as lead author in impact factor (IF) journals indexed in the WoSc Core Collection - Journal Q1-4: journal classified by Clarivate Analytics in one of the 4 quartiles.	Clarivate print screen with the visible name from which results the type of article and with the IF of the journal in Clarivate + the copy of the article with all visible identification elements.	- Are included in the analysis articles related to the field of activity of the position in competition or the candidate's specialty. -Original research/scientific research article = the article must include introduction, method, working hypothesis or objectives, statistical or experimental method, results, discussions and conclusions; for WoS-Clarivate indexed articles is considered the article classification. -Review/guideline type article = article which reveals the current state for understanding a subject. A review article analyzes and discusses the methods and conclusions from previously published studies. The list of bibliographic references must be at least 30 titles. This category does not include "case report and review of the literature" type studies. -Letter to the editor/correspondence article = article that communicates a short report of an original research, which the editors considers important. - Article case report/case presentation or case studies = article reporting clinical cases. -Editorial article = article express the journal's official point of view on a current and important issue. -An article can be scored only in one category in the grid. -For ISI articles are scored only those articles that can be found in Clarivate Analytics - WoSc. Reprints or translations are excluded. -Articles with DOI code are considered published in electronic format. -An article can be scored only once in the evaluation grids. - In the same journal published in Romania more than one article published in the same issue of a journal and no more than 2 articles/year are not accepted in the evaluations for promotions, contests, habilitation, grades of merit, extension of activity, admission to	Does not apply to Science and Technology fields



No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
				doctorate/thesis defense, scholarships grants, except for those which are under the aegis of UMFST G.E. Palades Tg. Mures. - The impact factor of the journal in the year of publication of the article will be scored; if there is no published IF for the current year yet, the last available impact factor will be considered. - Does not fall into this category: reviews of other publications, editorial materials, corrections. - The Q1-4 classification of the journal in the year of publication of the article will be considered; if there is no published Q for the current year yet, the last available Q will be considered. -The first author is considered to be the one listed in the first position. - Articles where the authors are in the status of 'first authorship' are not quantified here.	
19.	Papers published in extenso in ISI listed journals, with IF, first author - Original research, review/case report, case presentation/editorial, letter to the editor - related to salary increase.		Clarivate print screen with the visible name from which results the type of article and with the IF of the journal in Clarivate + the copy of the article	Articles reported for salary increase are not scored when awarding merit grading, to avoid double funding. Explicitly included here are all articles that have already been used for salary increases. The first author is considered to be the one listed in the first position.	
20.	Full papers published in ISI listed journals with IF, first author - Original research, review/case report, case presentation/editorial, letter to the editor	Lead author: first author, last author and corresponding author. Corresponding author: the author who is explicit mentioned in the article as the person who is corresponding to the editor.	Clarivate print screen with the visible name from which results the type of article and with the IF of the journal in Clarivate + the copy of the article	- The author mentioned on the first position is considered first author. - In internal evaluations, the main authors of a publication are considered to be either the corresponding author or the last author. The first author is evaluated separately. - Authors who have equal contribution with any of the main authors of the article are not taken into account; in those situations, apart from the first author, all others, inclusive authors mentioned as "first authorship" will have co-author status. - The position of corresponding author cannot be assigned to several authors - and if the journal makes a statement, only the first mentioned author is considered a corresponding author;	Does not apply to Science and Technology fields



No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
				- Collaborators/investigators of multicenter studies/published trials or “working groups” are considered co-authors only if they are mentioned in the list of authors (not only in investigators list) and if the number of co-authors is maximum of 30.	
21	Papers published in extenso in ISI listed journals with IF, co-author - Original research, review/case report, case presentation/editorial, letter to the editor	Co-author: the person who realized and published a scientific paper together with the main author.	Clarivate print screen with the visible name from which results the type of article and with the IF of the journal in Clarivate + the copy of the article	Collaborators/investigators of multicenter studies/published trials or “working groups” are considered co-authors only if they are also mentioned in the list of authors, not only in the list of investigators.	Does not apply to Science and Technology fields
22.	Full papers published in extenso in ISI listed journals without IF or IDB indexation, first author - Original research, review/case report, case presentation/editorial, Letter	Journals indexed IDB: specialized journals which have an editorial board, peer review selection procedure, articles published in foreign language, a website with detailed aspects mentioned above, declared and respected frequency of appearance, with indexing in at least two recognized international data bases.	The first page of the article with the authors, name of the journal, the type of the article.	- Is taken into account the situation of the journal at the time of publication of the article. - The main recognized international databases (IDB) are: Medline/MD Consult, PubMed, Index Copernicus, Clarivate Analytics (WoSc), EBSCO, EMBASE, ScienceDirect (Scopus), ProQuest, SpringerLink, ERIH, Arts & Humanities CEEOL, DOAJ, Biosis, International Pharmaceutical Abstracts, REPEC. -Google Scholar is not included in the recognized international databases. For articles published in UMFST journals, the score is multiplied with 1.5. - The Acta Medica Marisiensis journal is IDB starting with no. 4/2010. - The first author is considered to be the one listed in the first position.	All fields



No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
23.	Full papers published in extenso in ISI listed journals without IF or IDB indexation, first author - Original research, review/case report, case presentation/ editorial, Letter	Journals indexed IDB: specialized journals which have an editorial board, peer review selection procedure, articles published in foreign language, a website with detailed aspects mentioned above, declared and respected frequency of appearance, with indexing in at least two recognized international data bases.	The first page of the article with the authors, name of the journal, the type of the article.	-The status of the journal at the time of the article's publication is taken into account. -The main recognized international databases (IDB) are: Medline/MD Consult, PubMed, Index Copernicus, Clarivate Analytics (WoS), EBSCO, EMBASE, ScienceDirect (Scopus), ProQuest, SpringerLink, ERIH, Arts & Humanities CEEOL, DOAJ, Biosis, International Pharmaceutical Abstracts, REPEC. -Google Scholar is not included among the recognized international databases. For articles published in UMFST journals, the score is multiplied with 1.5. -The journal <i>Acta Medica Marisiensis</i> has been indexed in IDB starting with issue no. 4/2010. -In internal evaluations, the main authors of a publication are considered to be either the corresponding author or the last author. The first author is evaluated separately. -Authors mentioned with equal contribution with any of the main authors of the article are not taken into account; in these cases, except for the first author, all others - including those indicated with the note as "first authorship"-are considered co-authors. -The corresponding author position cannot be assigned to multiple authors — if the journal specifies such a case, is considered only the first listed corresponding author.	All fields
24.	Full papers published in extenso in ISI listed journals without IF or IDB indexation, co-author - Original research, review/case report, case presentation/ editorial, Letter	Journals indexed IDB: specialized journals which have an editorial board, peer review selection procedure, articles published in foreign language, a website with detailed aspects mentioned above, declared and respected frequency of appearance, with indexing in at least two recognized international data bases.	The first page of the article with the authors, name of the journal, the type of the article.	-The status of the journal at the time of the article's publication is taken into account. -The main recognized international databases (IDB) are: Medline/MD Consult, PubMed, Index Copernicus, Clarivate Analytics (WoS), EBSCO, EMBASE, ScienceDirect (Scopus), ProQuest, SpringerLink, ERIH, Arts & Humanities CEEOL, DOAJ, Biosis, International Pharmaceutical Abstracts, REPEC. -Google Scholar is not included among the recognized international databases. For articles published in UMFST journals, the score is multiplied with 1.5. -The journal <i>Acta Medica Marisiensis</i> has been indexed in IDB starting with issue no. 4/2010.	All fields

No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
25.	Articles published in books with ISBN (Proceedings - collection of articles) first author/co-author	- ISI Volume Proceedings: volume containing published papers in extenso at scientific events, which can be founded in the ISI WoSc database and which has ISBN/ISSN. - Proceeding paper = article published in a volume which includes a collection of scientific papers presented at scientific events, with ISBN and/or ISSN.	Cover copy and CIP cassette or inside page with the publisher's data. WoSc	Supplement volumes with articles published in extenso are equivalent to Proceedings or the regular issue of the journal. In the absence of a calculated impact factor, are considered ISI indexed works (without IF). Affiliation of a Proceedings volume to an ISI listed journal with an impact factor does not necessarily imply the same classification for that supplement unless this is explicitly mentioned by the editors and it is found on WoSc (Clarivate Analytics).	All fields
26.	Articles published in extenso in ISI rated journals with IF for Science and Technologies domains where the notion of main author does not exist		Clarivate print screen with the visible name from which results the type of article and the IF of the journal + the copy of the article from which results the name of the journal, the type of article, the authors, the name of the journal, the type of article.		Science and technologies
27.	Papers published in extenso in ISI listed journals without IF or IDB indexation for Science and Technologies field where the notion of main author does not exist.		Copy of the article showing the authors, name of the journal, type of article.	For articles published in UMFST journals, the score is multiplied by 1.5.	Science and technologies
28.	Articles published in book format with ISBN (Proceedings – collection of articles), where the author is listed as first author/co-author and are indexed in BDI, for STEM fields where the concept of main author does not apply. For articles published in UMFST volumes, the score is multiplied by 1.5.		A copy of the article showing the authors, the title of the book, and the database in which the book is indexed.	For articles published in UMFST journals, the score is multiplied by 1.5.	Science and technologies



No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
29.	Articles published as abstract in journals and volumes of scientific events, with ISBN or ISSN, indexed by ISI – first author / co-author	Abstract/summary scientific papers published, in supplements of ISI-listed journals indexed in WoSc as abstracts or in supplements of IDB journals.	Copy of the abstract, cover of abstracts volume with the ISBN/ISSN + print screen Clarivate	In the case of ISI abstracts, only those appeared on Clarivate Analytics (WoSc - Core Collection) are considered.	All fields
30.	Articles published as abstract in journals and volumes of scientific events, with ISBN or ISSN – first author / co-author		Summaries/abstracts published in supplements of journals with ISSN or in abstract volumes with ISBN/ISSN. Cover page showing the name of event and ISBN, abstract page with the title and authors.	- Abstracts appearing in booklets/volumes without ISSN/ISBN are not considered. - For articles published in UMFST journals, the score is multiplied by 1.5.	All fields



No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
31.	Research grant/project won through international competition - project director/project leader within the institution/project member	-Research grant/project: research activities during the implementation, carried out on the basis of scientific projects/themes, won through a competition, under a funding contract in which the university is a contracting part (beneficiary in the case of external funded grants or funder in the case of internal funded grants). -Project manager: the holder of the research project, with direct relations with the contracting authority. (also includes the coordinator of a grant/project which has several partners), signatory/ co-signatory of the contract - Project member: other than the project manager/project responsible	Copy of the financing agreement signed by the involved parties. List of project staff, if the candidate's name does not appear explicitly on the contract page. Proof of the procedure for conducting the competition (competition announcement) if it was not in a national CNCS-recognized competition	Only the projects won in international competition with minimum of 2 competitors included. National competitions from other countries will not be reported as international competitions. An international research organisation is an international company/authority with a multinational character. Includes the project responsible at institutional level (officer in charge of a grant/project carried out in partnership with other institutions, where UMFST is a partner). The expertise of the project member must be relevant to the project theme and activities.	All fields



No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
32.	Research grant/project submitted to international competition - project manager/project responsible in the institution		Print screen of the list of results and first page of project proposal submitted showing the funder, UMFST and name/position of the teacher	Obtaining a score of min. 75% of the minimum funding score multiplies the score awarded to the project manager with 2.	All fields
33.	Ongoing research grant/project – project director/responsible within the institution / member.		A copy of the funding contract signed by the involved parties.	Are included only projects/grants won in international competitions with at least two competitors or in national competitions. Score is awarded for team members only if they were part of the team at the time the project was submitted.	All domains
34.	Grant/project won through national competition - manager/project responsible within the institution/ member in the project	National project/grant competition. Activities carried out during the implementation period based on projects/topics won through competition, under a funding contract in which the university is a contracting party.		- Are included programs financed by national public authorities. - The nature of competition is opened to any applicant, demonstrated by the existence of a selection procedure published online, in which are specified the application and selection criteria and no selection criteria are imposed except of a professional/scientific nature. - Programs are not included: Awards of research results, Scientific mobilities, Scientific Workshops, Schools of Advanced Studies, etc. - is not scored the Phd/post-PhD status in POSDRU projects - Grants obtained during undergraduate studies and the Junior Research Academy (JRA) are not taken into account - Grants/projects awarded directly, outside of a public competition procedure, or those whose evaluation is based only on eligibility criteria, are not quantified. - Multicenter studies are not quantified in this category	All domains



No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
35.	Grant/project submitted in national competition - manager/project responsible within the institution/ member in the project		Print screen of the list of results and the first page of the submitted project proposal showing the funder, UMFST and the name/position of the teaching staff	Obtaining a score of min. 75% of the minimum funding score multiplies the score awarded to the project manager with 2.	All fields
36.	Grant/project won through internal competition – project manager/member	Internal research grants: research activities carried out on the basis of scientific projects/themes, won following an internal competition, within a funding contract in which the university is the funder.	Copy of the first page of the contract/ page with the partners of the contract, in which the funder can be seen, UMFST and the name/position of the teaching staff	- It runs according to the internal procedures of UMFST and it is equivalent to the grants through national competition upon meeting specific criteria, but it is scored according to the grid. - Grants with exclusively private funding are not included here.	All fields
37.	International institutional development projects won – director/responsible / member.		Copy of the contract – first page and the page listing the contract partners – showing the funding body, UMFST, and the name/position of the academic staff member.	his category includes structural projects won through ERASMUS+ competitions.	All domains
38.	National institutional development projects won – director/responsible / member.		Copy of the contract – first page and the page listing the contract partners – showing the funding body, UMFST, and the name/position of the academic staff member.	This category includes structural projects won through regional ADR competitions and PNRR – structural projects.	All domains



No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
39.	International/National institutional development ongoing projects – director/responsible / member.		Copy of the contract – first page and the page listing the contract partners – showing the funding body, UMFST, and the name/position of the academic staff member.	Only projects won in international competitions with at least two competitors or in national competitions are included.	All domains
40.	Projects in the field of long learning and institutional development – coordinator/partner in charge		Copy of the first page of the contract/ page with the partners of the contract, in which the funder can be seen, UMFST and the name/position of the teaching staff	POSDRU/POCU, FDI contracts are not reported at this category.	All domains
41.	Projects of long learning and institutional development – long term/short term experts		Copy of the first page of the contract/ page with the partners of the contract, in which the funder can be seen, UMFST and the name/position of the teaching staff	POSDRU/ POCU contracts fall under this category; the fellowship beneficiaries cannot report POSDRU/POCU under any category	All fields



No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
42.	Research/development contract signed with economic agents/other institutions, through UMFST G.E. Palade Tg. Mureș	Research activities based on a project/scientific themes, won in a competition, as part of an exclusively external funding contract, in which the University is contracting party (beneficiary, in the case of grants with exclusively external funding).	Copy of the first page of the contract/ page with the partners of the contract, in which the funder is shown, UMFST and the name/position of the teaching staff	- The nature of competition is demonstrated by the existence of a selection procedure open to any applicant, published online, in which the application and selection criteria are specified. - It takes place according to the internal procedures of UMFST. - Economic agents funders of research = companies or firms whose activity is research, medico-pharmaceutical and technical-scientific education or medical activity as well as transnational companies. - Other institutions = professional or scientific institutions, other than those belong to national authorities with attributions in scientific research - It is counted only for the project manager; persons added later are not counted as members. - It is equivalent to a grant obtained through a national competition necessary for promotion only if the value of the private grant is at least 20,000 Euro, amount that has been transferred to the UMFST account. - Projects related to services or equipment rental/donations will not be considered.	All fields
43.	International / national multicenter studies - main investigator		First page copy of the contract/ page with the partners of the contract, in which can be seen the funder, UMFST and the name/position of the teaching staff	Multicenter studies are awarded scores only if they were carried out through G. E. Palade UMFST of Târgu Mureș (proof of this is provided in the file with the contract between G. E. Palade UMFST of Târgu Mureș and another entity which coordinated the study). The reporting is period is only for the duration of the contract.	Medical-pharmaceutical
44.	International / national multicenter studies – member of research team		First page copy of the of the contract/ page with the partners of the contract, in which the funder can be seen, UMFST and the name/position of e teaching staff	Multicenter studies are awarded scores only if they were carried out through G. E. Palade UMFST of Târgu Mureș (proof of this is provided in the file with the contract between G. E. Palade UMFST of Târgu Mureș and another entity which coordinated the study). The reporting is period is only for the duration of the contract.	Medical-pharmaceutical



No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
45.	Training internships in institutions abroad: 2-4 weeks/1-6 months/over 6 months		Certificates or other official documents, signed by the head of the institution, showing the duration of the internship. - The Travel Order is submitted, too.	- Erasmus internships, CEEPUS and other teaching mobilities through international programs are excluded. - Internships less than 2 weeks are not scored. - Mobility at the UMFST Hamburg Campus is also included. (It is not scored in the annual evaluation form or for the merit grade.) - Completion of a master's program at a foreign university is also included, according to the MED List.	All fields
46.	Postgraduate studies in foreign institutions - 3-6 months/over 6 months		Certificate or other official document, signed by the head of the institution, which shows the duration of the internship. - The Travel Order is also submitted.		All fields
47.	Scholarships awarded through international competition by institutions abroad		Certificate or other official document, signed by the head of the institution, which shows the duration of the internship. - The Travel Order is also submitted.	It refers to European-level international institutions or organizations with extended international recognition.	
48.	Teaching/Training mobility carried out through community programs		International Relations Office certificate	Those carried out through community programs (Erasmus+, CEEPUS, etc.)	All fields
49.	Coordinator of student scientific organizations	Extracurricular activities organized within some disciplines or interdisciplinary, with voluntary participation of students and teaching staff.	Certificate from scientific vice-rectors' office.	Only scientific organizations which demonstrate annual activity with a minimum of 5 students and at least 5 scientific outputs (abstracts)/organization are counted.	All fields



No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
50.	Coordinator of papers published by students as abstract, at scientific conferences		Copy of the paper	Are scored papers where the teacher is explicitly mentioned as a guide or coordinator (and not as an author). Articles in which teachers appear as author can be scored in the abstracts category in journals and volumes of the scientific events, with ISBN, with or without ISI/BDI indexing.	All fields
51.	Coordinated or supervised bachelor or master theses (only those already defended)		Proof document from the Deans' office		All fields
52.	Number of PhD. students coordinated		Certificate from IOSUD		All fields
53.	PhD. theses validated by CNATDCU		Certificate from IOSUD	- It has different score depending on the qualification obtained: o Suma cum laude (Excellent) o Magna cum laude (Very good) o Cum laude (Good) o Satisfactory - For co-supervised theses, the secondary coordinator receives 1/2 of the score.	All fields
54.	Awards obtained for works published or presented at international/national scientific events - as first author/lead author	Awards for works published or presented at international/ national scientific events	Copy of the diploma	- The award of scientific works by national/international professional societies is included. - Prizes awarded by national/international recognized scientific authorities as well as by state authorities are included. - UEFISCDI awarded articles are not included in this category.	All fields
55.	Completion of a master's degree at UMFST/in another Romanian/foreign university		Copy of graduation diploma	The diploma is scored only in the year when it is obtained	All fields
56.	Obtaining the PhD title		Copy of the diploma	With the title granted, the title/diploma is scored only in the year when it is obtained.	All fields
57.	Obtaining the habilitation		Copy of the attestation	With the title granted, the title/diploma is scored only in the year when it is obtained.	All fields
58.	Presentations at the UMFST PhD. Students Conference - conference/paper		Program excerpt	It is not scored at the author section – article published as an abstract.	All fields

No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
59.	Papers presented at the Scientific Session of teaching staff within the UMFST Days - presenting author		Program excerpt		All fields
60.	Conferences presented at the student congresses organized within the UMFST		Program excerpt		All fields
61.	Organizer of summer schools/workshops for students		Program excerpt	Summer schools are scored according to the number of days of deployment.	All fields

III. Activity in the academic community and the national/international recognition

No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
62.	Citations in ISI journals (without self-citations)	ISI citations: number of citations indicated in ISI WoSc.	Citation Report generated by WoSc with listing all articles which generates the report	It is reported for all activity according to Clarivate Analytics (WoSc) – Core Collection; Citations for multicenter studies (guidelines) where the candidate is an investigator and not an author are not included.	All fields
63.	Hirsch Index	Productivity and Impact Index of citations	Citation Report created by WoSc	The Hirsch Index calculated using WoSc, Core Collection, for the entire career of the candidate ("all years") will be taken into account.	All fields
64.	Approved national/international Invention patents - holder/co-author		Copy of patent certificate	It is reported for the entire activity. Only patents assigned to the university are scored.	All fields
65.	International/national invention patents registered in Official Industrial Property Bulletin (OIPB)		Copy of Official Industrial Property Bulletin	Will be scored only the patents transferred to the University.	All fields
66.	Member of a National Academy (ex. Romanian Academy) or of the Academy of Medical Sciences - holder/correspondent			It is scored regardless of when the status was obtained	



No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
67.	Awards, distinctions, medals awarded by scientific institutions or national / international scientific societies	Prizes awarded by scientific or professional authorities recognized at national /international level as well as by the state authorities.	Copy of the diploma	Prizes obtained for works presented or published are not scored in this category.	
68.	Doctor Honoris Causa of a university in Romania/abroad			Only in the year when the status was obtained, points are awarded.	
69.	Coordination at national student conferences of award-winning student papers. (1st, 2nd, 3rd place)		Copy of the diploma and the conference programme (the page where is mentioned the work)		
70.	Invited lectures at national/ international scientific events, held elsewhere than in Târgu Mureș	- Local/regional scientific events: events organised by local scientific, professional societies -National scientific events: events organised by national scientific/professional organisations, where have been published abstract volumes with ISBN/ISSN -International scientific events: events organised by scientific/professional organisations, national/international organisations and where at least 50% of the lecturers/speakers are from abroad. - Invited presentations/key note speaker: presenting a	The scientific programme of the conference.	- Corporate symposia and student congresses are not taken into account. - This category includes UMFST Days. - Conferences and congresses are taken into account. Symposia are not taken into account. - Local or national events with foreign guests are not included. - Scored if mentioned in the scientific programme of the event - are not included spoken presentations of scientific papers. - Only the presenting author is taken into account. - Presentations for commercial companies or for the purpose of presenting pharmaceutical products or medical devices are not considered. - Presentations at student congresses (Marisiensis, TDK, etc.) are not considered.	All fields



No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
		lecture at a national/ international scientific event as an expert in the field.			
71.	Organisation of national/international scientific events - chair/member		Scientific event programme copy	Event Chair Chairman/Member of the Organising Committee Scientific Committee Chair/Member	All fields
72.	National conferences/congresses organization in Târgu Mureș - president of the organizing committee		Scientific event programme copy	In which the university is partner	All fields
73.	Coordination of educational, sport and artistic events and activities (competitions and sport activities)/ assessment foreign students' knowledge of Romanian language or English language		Event programme copy or certificate from the deans' office		All fields
74.	Editor-in-chief/Member of ISI indexed journal editorial board		Certificate from the Editor/List of the journals' editorial board or print screen from the journals' website		All fields



No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
75.	Guest editor		A copy or screenshot of the title page or editorial of the journal where it is mentioned as guest editor. A link to the online journal (if available), where they appear in the editorial team for that special issue.	Only those volumes that include a minimum of 10 papers within the edited issue are reported.	
76.	Editor-in-chief/Member of editorial boards of BDI/ISI journals without IF		Proof from the Editor/List of the journals' editorial board or print screen from the journal website		All fields
77.	Reviewer/peer reviewer for ISI/IDB journals	Person who evaluated scientific papers for acceptance for publication	System certificate (Editorial Manager) or editor or an official email confirming the review was carried out, or a reviewer certificate.	A maximum of 5 published reviews in the same journal are accepted. Regardless of the type of journal, no more than 20 reviews per year can be counted, proven through the editorial system (Editorial Manager), reviewer diploma, or official email confirming the review was carried out, or with a reviewer certificate. (For UMFST journals, the score is multiplied by 1.5)	All fields
78.	Reviewer of specialized books published by UEFISCDI-recognised publishers.	Person evaluating scientific books for acceptance for publication	Proof from the publishing house		All fields
79.	Member or active expert in national/international bodies (ARACIS, CNATDCU, CEMU, CNFIS, ANC, Commissions of MH, MED, other ministries)		Copy of Ministerial Order, appointment or equivalent	Only scored if the proof of activity is for the reporting period	All fields
80.	President/Member in the management of international scientific societies		Web-site Print screen		All fields



No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
81.	President/Member in the management of national scientific societies		Web-site Print screen		All fields
82.	Management functions at Department: Head of Department		Deans' office certificate		All fields
83.	Member of the Senate/ Faculty Council / Doctoral Studies Council Department Council/Doctoral School Council		Deans' office certificate/doctoral school/ print screen of UMFST web-site		All fields
84.	Member of faculty management: Dean/Vicedean/ Head of Department		Deans' office certificate		All fields
85.	Member in the university management: Rector/Vice-rector/President of University Senate/Director of Doctoral School/ Vice rectors' Academic Secretary		Rectorate certificate		All fields
86.	Doctoral students' guidance committee		IOSUD Certificate	The role of being a member of the doctoral student's advisory committee is scored.	All fields
87.	Doctorate/habilitation defending commission, specialized referee		IOSUD Certificate		All fields
88.	Member of the faculty or university (each committee is scored separately) in working committees, appointed for permanent or temporarily period.		Copy of the appointment decision or print screen SITE UMFST/ extract of the Minutes	The role of member in the bachelor's/dissertation defense committee is reported here. The role of member in the master's committee (admission, thesis defense) is reported here.	All fields
89.	Member of the committee for awarding the Teaching Degree 1 for pre-university education			A maximum of 10 committees per year are eligible for scoring.	All fields
90.	Member/secretary in the commissions for occupation of teaching positions or specialized examination, for primary and tenure position through MEd or MH		Copy of the appointment decision	For academic positions or specialty exams is eligible for scoring only the active participation of alternate members in committees. Membership in appeals committees are scored only if appeals were submitted (proven by the committee's official report). No points are awarded for committees related to positions with no candidates.	All fields
91.	Preparation the accreditation or authorisation files (institutional or for study programmes): contact person/ members committee appointed by the Faculty/University/RNCIS		Copy of the appointment decision / extract of the Minutes	At the request of the appointed committee does not include data reporting of teaching staff.	All fields

No.	Assessed activity	Terms/definitions	Proof document	Observations	Field of application
92.	Visiting professor at universities abroad/in the country.	Attending courses at a national university or university from abroad.	The official invitation of University which made the invitation. Documents attesting participation	- Erasmus-type teaching exchanges are not counted.	All fields
93.	Responsible/coordinator of an event during UMFST Days programme		Programme extract		All fields
94.	Coordinator of some structures in the UMFST organisation chart		Copy of the appointment decision		All fields
95.	Coordinator of Research/Development Centers		Vice-rectors' office	Centres must be in the UMFST organisational chart.	All fields
96.	Head of Discipline		Extract of Positions list	It is differently scored, depends on the total number of tenured and fixed-term professors in the discipline: 1-5 members/6-10 members /11-15 members/over 15 members	Medical-pharmaceutical

IV. Special competences

No.	Assessed activity	Terms/definitions	Verification	Observations	Field of application
1.	Digital competences using e-learning platforms	Digital competence in use of e-learning platforms is the combination of knowledge, skills and attitudes regarding the use of these platforms	Copy of the certificate of competence	The competence must be proven by a certificate of competence, issued by a unit/organization coordinated by the Ministry of Education.	All fields
2.	Language competences	Linguistic competence refers to the knowledge of a modern language (grammatical structure, reception of the written and spoken text; drafting and composing; conversation/ level B1).	Copy of the certificate of competence	Is taken into account the certificate of language competences for foreign languages issued by an accredited body which certifies the language knowledge in the respective language (Cambridge, IELTS, TOEFL, LCCI, TRINITY, ECL, IESOL, PROFEX or others, equivalents issued by another accredited university or institution).	All fields



No.	Assessed activity	Terms/definitions	Verification	Observations	Field of application
3.	Psychopedagogical competence	Psycho-pedagogical competence refers to the teacher's ability to know his/her students (pupils, students), to establish interpersonal relationships with them and to acquire the skills to effectively teach the elements of the teaching content/subjects.	Copy of the certificate of competence	- Competence must be demonstrated by a certificate of competence issued by a unit/organisation coordinated by the Ministry of Education. - The Psycho-pedagogical training module, Teaching and evaluation techniques in medical-pharmaceutical disciplines organized by the DPPD of UMFST Tg. Mureș or a similar one is taken to account.	All fields
4.	EMC/EMD/EFC scores	The points obtained by participating at scientific events where the teaching staff presented a work published in a volume of summaries with ISSN/ISBN.	Certificates of participation and program + abstract copy	Events in which the academic staff member participated only as an attendee are not taken into consideration. The same provisions as above will be applied to the volume of abstracts.	Medical-pharmaceutical
5.	The field of activity for which they are applying	The specialty from which the author comes or is applying. The competences results from the job description and the discipline description for each from the activities provided in the job description.	According to the professional qualification (doctor/ pharmacist/ resident/ specialist/ primary care doctor the respective specialty) or the discipline in which they activate.	- Articles/books from the author's field of activity or in complementary fields, directly related to own field of activity/specialization or the position to be filled, are taken into account. - Defining the scope of an article is done in relation to the declared objective of the study. - For articles: contributing to the conception and design, acquisition of data, analysis and interpretation of certain parts of the article that relate to the field of activity for which they apply. - For books: the contribution to the synthesis of information on a field in which he/she previously demonstrated his competence. - The establishment of the fact that an article/book is in the field of activity for which the person applies is decided, if necessary, by the specialized commission (pre-evaluation of the files for teaching positions or evaluation of files for grades of merit)	All fields



No.	Assessed activity	Terms/definitions	Verification	Observations	Field of application
6.	Annual evaluation of professional teaching and scientific activity	Score obtained yearly, according to the Evaluation Grid.	Certificate issued by the Head of Department based on the verification of the grid submitted by the candidate and the related evidence.	Is evaluated yearly. It is related to the average value of the members of the department, calculated as a median, related to the same teaching function.	All fields
7.	Students' assesment of teaching activity	Yearly obtained score, according to the annual evaluation reports.	Certificate from Quality Insurance Department Assessment Report	It is periodically evaluated, with adjusted limits between 1-5. The final evaluation score for the teaching staff is calculated as the median of all student evaluations with the elimination of extreme values. - If in an academic year the candidate has activities in several modules/semesters/study programs, the annual average of all of them is calculated.	All fields
8.	Evaluation of involvement in university activities.	The score obtained yearly for the involvement in university activities, other than those included in the teching norm.		It is evaluated yearly by the Administrative Board, at the proposal of the deans, with a score from 1-10, depending on the way of reporting to the requests made by the university. - It is mentioned separately in the Annual Evaluation Grid.	All fields
9.	Clinical activity		Evaluation sheet	It applies for the clinical teaching positions - disciplines which have a correspondent in the Ministry of Health network	Medical-pharmaceutical

No.	Assessed activity	Terms/definitions	Verification	Observations	Field of application
10.	Activity carried out since the last promotion	Are considered the activities carried out starting from the year in which the competition for the last promotion took place, and were not reported in the competition file of a previous promotion exam.		Are not taken into account activities carried out prior to the date of the contest for the last promotion, but not reported in the previous file.	All fields

1. The explanatory list for the evaluation criteria of academic teaching staff is used for all evaluations of the teaching, scientific and professional activity: promotions, competitions, habilitation, grades of merit, extension of activity, admission to doctorate / thesis defence, awarding fellowships, reports, etc.
2. Definitions and explanations of an activity will be applied to any other activities using the same terms.
3. These provisions will be added to the other existing regulations, which require individual evaluations.

This List has been updated and re-approved by the Senate of G. E. Palade UMFST of Târgu Mureș on 12 Mai 2025 and enters into force on 13 Mai 2025