



REGISTRATION OF CANDIDATES

Art. 1

(1) *George Emil Palade* University of Medicine, Pharmacy, Science, and Technology of Târgu Mureș (G.E. Palade UMPHST) informs candidates of the conditions and documents necessary for the registration by displaying them at the institution's offices and on its own web page.

Registration for the admission exam in G.E. Palade UMPHST is done online, at <https://admitere.umfst.ro/> following the instructions and completing the online registration form.

(2) **By uploading the requested documents on the registration platform, knowing and complying with the legal provisions in force, the candidates confirm their identity and take full responsibility for the content, form, authenticity, and veracity of the information transmitted, under an affidavit declaration.**

(3) In order to complete the online registration form, the following documents (original and scanned format) are required:

a. high-school diploma; high-school graduates who took and passed the baccalaureate in the current year can present, instead of the baccalaureate diploma, standard certificates showing the general average from the baccalaureate exam and the average grades obtained in the high-school years, or, as an exception, the screenshot from the SIIR website of the Ministry of Education and Research, at a readable quality. **All candidates declared admitted are required to submit the baccalaureate diploma, in original, to the faculty secretariat on the date of enrolment in the first year. Failure to present the baccalaureate diploma, in original form, through the sole fault of the admitted candidate, within the established deadline, leads to the forfeit of the place financed from the state budget.**

b. transcript of records;

c. birth certificate;

d. identity card;

e. medical certificate issued by the family physician, or by other authorised entities, in accordance with the legal provisions or the conditions imposed by the authorities at the time of registration;

f. an identity card type photo;

g. supporting documents (death certificates of the parents - in the case of those orphaned by both parents; certificates from the children's homes, in the case of those in this situation; death certificate of the hero-martyr parent of the December 1989 Revolution; income certificates of parents or legal supporters or, as the case may be, of the candidates) - only for those candidates who request the exemption from payment of registration fees for the admission exam and only when they meet the conditions that entitle them to benefit from that exemption;



- h.** documents proving the occupation of the parents, for the children of the teaching and auxiliary teaching staff who request exemption from the payment of registration fees for the admission exam;
- i.** the graduation diploma of a faculty or equivalent certificate, for those who enrol to follow another faculty, as well as specification of the regime in which they graduated from the first faculty (subsidized or with a fee).
- j.** for candidates who are still students at another faculty, a certificate specifying the regime (place subsidized from the state budget or with a fee) of the studies followed;
- k.** proof of paying the registration fee and taking the admission exam.
- l.** portfolio of personal works, presented according to the requirements of the current Methodology, in accordance with **ANNEX 3**.
- m.** affidavit by which the candidate – in knowing of the legal provisions in force - takes full responsibility for the identity, content, form, authenticity, and veracity of the information transmitted.

By completing the documents in the online registration stage, the candidates express their agreement regarding the processing by G.E. Palade UMPHST of personal data.

- (4)** After uploading the application form by the candidate and saving it on the application platform, the secretariat of the admission exam shall confirm the validation of the application or, if necessary, request the retransmission of the documents.
- (5)** Following the validation by the admission secretariat of the content of the registration form and the uploaded documents, the candidates receive an exam ID, that they shall have upon themselves when taking the practical exam and shall present whenever needed and requested by the controls of the admission boards.
- (6)** Registration for the admission exam is done by the candidate.
- (7)** For each candidate enrolled in the admission exam, G.E. Palade UMPHST collects the data in accordance with the indications contained in Annex 1 to Order no. 3544/2013 of the MEN
- (8)** Enrolment in the first year of studies of admitted candidates, both for the positions financed from the state budget and for those with a fee, shall be done at the faculty headquarters, according to the calendar of GE. Palade UMPHST and the submission of the original documents mentioned in **ANNEX 5** is required.
- (9)** **If the declared admitted candidate does not appear for registration / enrolment or does not bring all the documents required by the current Methodology in accordance with the legal provisions in force, he shall forfeit the place occupied by admission. The place may be occupied by candidates ranked in lower positions, after confirmation, in the order of the options and averages obtained in the admission exam.**

Art. 2



- (1) **The fees supporting the admission exam**, as well as **the first year of study fees**, are specified in **ANNEX 6**.
- (2) By law, the children of active or retired didactic and auxiliary teaching staff are exempted from paying registration fees for higher education admission exams and benefit from free accommodation in dormitories and boarding schools.

THE ASSESSMENT OF THE CANDIDATES

THE MEAN OF THE ADMISSION EXAM GRADE – 100% – is calculated as the weighted average to two decimals of the following scores:

- 1) **The average of the baccalaureate exam – 30% of the admission grade,**
- 2) **The grade at the admission exam (the score given to each component/ subject to be determined by the Board in charge of the examination subjects) – 70% of the general admission average.**

The general admission average, calculated with two decimals, for combined bachelor's degree and master's degree studies within UMPHST must be at least 6.00 (six).



ANNEX 3

GUIDELINES FOR PREPARING THE PORTFOLIO OF PERSONAL WORKS

A. GENERAL CONSIDERATIONS

- In order to prepare the **portfolio of personal works**, the candidate shall select those works that are considered representative and relevant to demonstrate the skills in terms of spatial orientation, creativity, imagination, general and specialised knowledge, ability to express and handle plan and spatial representation.
- The exam shall also consist in the board's evaluation of this portfolio of personal works, which shall be submitted online upon registration by the candidate. Thus, some of the subjects of the graphic representation practical exam shall be correlated with the themes of each candidate's individual portfolio;
- The portfolio of personal works shall be evaluated by the grading board according to the specific requirements of the specialisation for which the candidate has opted.
- The content of the portfolio of personal works, its structure and themes, are mandatory and in accordance with the specifications of this annex;
- **Portfolios containing images or information of an obviously political or religious derogatory, obscene, pornographic, or any other representations incompatible with university standards shall be removed from the exam.**

B. THE STRUCTURE OF THE PORTFOLIO OF PERSONAL WORKS

The portfolio of personal works shall necessarily have **4 thematic Sections**, namely:

- S1 - General knowledge;
- S2 - Spatial view;
- S3 - Specialised knowledge;
- S4 - Subjects – works left to the candidate's choice.

C. THE NUMBER OF BOARDS INCLUDED IN THE PORTFOLIO OF PERSONAL WORKS

The 4 thematic Sections shall be presented on a number of 12 boards (with horizontal pagination.)

The portfolio submitted online in pdf format shall include **a total of 12 pages** (proportional to the dimensions of the A3 format): 3 pages each for each of the 4 sections S1, S2, S3, S4. The pages shall be submitted in a single format document pdf, minimum resolution of each page – 150 dpi.

The number of boards and their format as recorded above are mandatory.

D. DESCRIPTION OF THE CONTENT OF THE THEMATIC SECTIONS

For an easier understanding by the candidates, regarding the content of the sheets (transmitted in pdf format as pages of a single digital document) that shall be dedicated to the thematic sections included in the portfolio, we suggest some general directions of approach for each of the mandatory sections of portfolio of personal works.

Suggestions for the content of the thematic sections of personal work portfolios:

Particular remarks regarding the number of drawings on the board.



Section 1 – general knowledge (3 pages):

- drawings representing perspective or axonometric views of famous, representative, heritage buildings, etc.;

Section 2 – space view (3 pages):

- drawings that express the understanding and ability to represent geometric volumes / compositions of geometric volumes in view/ section/ axonometry, representing objects, abstract compositions or buildings, descriptive geometry exercises, etc.;

Section 3 – specialised knowledge (3 pages):

- drawings representing overall or detailed images of objects/ architectural ensembles represented by plans/ sections/ facades-elevations/ unfolded etc., as well as free perspectives/ axonometry;
- drawings representing architectural bodies/ compositions, abstract or concrete structures, with rendering of materials, textures, colours, etc.;
- drawings representing buildings or assemblies with rendering of materials, shadows, surrounding elements;
- drawings representing architectural interiors with the suggestion of atmosphere, light effects, materials, etc.;

Section 4 – topics of the candidate's choice (3 pages):

- any other graphic representations with free subjects and themes, using techniques of your choice, considered relevant to the candidate's interests and programme of study chosen.

Total = 12 pages (pdf format, with pages proportional to the dimensions of the A3 format, maximum size 30 MB)

E. PRESENTATION TECHNIQUE OF THE DRAWINGS CONTAINED IN THE PORTFOLIO

In creating the portfolio of personal works, the candidate can opt for any technique considered relevant and representative. Thus, the graphic representations can be made in graphite pencil, charcoal, coloured pencils, ink, watercolour or other techniques (collage, photo processing, photomontage, etc.) that the candidate has mastered.

F. THE ELECTRONIC FORMAT IN WHICH THE PORTFOLIOS SHALL BE SUBMITTED

- The plans that make up the portfolio of personal works shall be scanned / photographed and sent unedited, in the form of a single document in pdf format, at an optimal resolution (min. 150 dpi).
The size of the portfolio of personal works in the form of a single pdf document, shall not exceed the size of 30 MB.
- Each page shall have distinctly marked, in the upper right corner, the section to which it belongs and the number, in the form: S1/ P1 (Section 1, Page 1) etc., S2/ P1 (Section 2, Page 1) etc., S3 / P1 (Section 3, Page 1) etc., S4/ P1 (Section 4, Page 1) etc.
- Writing the name of the candidate or the writings on the boards of the portfolio of personal works (other than those mentioned in the previous paragraph or those communicated as explicit requirements in the description of the content of the thematic sections) shall lead to exclusion from the exam.



ANNEX 5

DOCUMENTS REQUIRED FOR THE REGISTRATION OF STUDENTS IN THE FIRST YEAR

Admitted candidates shall submit the following documents when enrolling in the first year of studies:

- registration form for the first year of studies original, completed, signed, dated;
- Baccalaureate diploma/ CNRED baccalaureate equivalency certificate, original;
- high-school transcript of records, original;
- bachelor's degree diploma (if applicable), original;
- diploma supplement/ transcript of records (if applicable), original;
- high-school graduation certificate for the current generation (if applicable), original;
- certificate regarding the tuition fee/ budget regime (if applicable), original - for students/ graduates of the second faculty;
- personal data processing agreement statement, original, completed, signed, dated;
- completed, dated, signed study contract in 2 copies;
- registration fee payment receipt - copy;
- receipt for the payment of instalment 1 of the annual tuition fee, in the case of candidates admitted to tuition-fee places - copy;
- 2 photographs in ID card format;
- copy of identity card;
- copy of birth certificate;
- copy of marriage certificate (if applicable);
- original medical certificate;
- original supporting documents for candidates admitted to particular places (Roma, winners of school competitions - Olympiads, high-school graduates from rural areas, etc.).



ANNEX 6

FEES FOR TAKING THE ADMISSION EXAMINATION AND STUDY FEES RE- LATED TO THE FIRST YEAR

Application fee: **200 RON**

Entrance exam fee: **480 RON**

Registration fee: **100 RON**

Tuition fee for the 1st year of study – Architecture study programme taught in English, combined bachelor's degree and master's degree study system - **7,700 RON**